

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on January 14, 2014.

Board Members Present: John McCune, Gerald Nelson and Phil Noah. Also present were Manager Dale Acheson and Secretary Lisa Duede. Absent: none.

Nelson moved, seconded by Noah to approve the agenda as posted. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

McCune moved, seconded by Nelson to approve the December 10, 2013 Water Board Minutes as written. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Nelson moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Des Moines Water Works – water	133,447.65
Urbandale Sanitary District – sewer	266,775.49
City of Urbandale – solid waste	160,464.97
Des Moines Water Works – debt service	134,265.99
City of Urbandale – storm water	57,517.57
First American Bank – sinking payments	39,904.30
Des Moines Water Works – 2 nd quarter O&M	39,114.95
Treasurer, State of Iowa – sales tax	29,828.00
Urbandale W/H Sanitary District – sewer	25,299.83
Leggette, Brashears & Graham, Inc. – engineering services	19,970.32
Mail Services – statement processing	7,976.70
Krishna Engineering Consultants, Inc. – engineering services	5,241.00
MidAmerican Energy – utilities	4,134.13
Networks, Inc. – IT services	3,950.00
Municipal Supply – supplies	3,407.50
McClure Engineering Co. – engineering services	3,320.00
Business Furniture Warehouse – office furniture	1,774.00
City of Urbandale – fuel	1,277.72
Hallett Materials – supplies	1,072.86
Manatt's, Inc. – supplies	667.00
Des Moines Commercial Cleaning – janitor	640.00
Earl's Tire & Service West – tires	616.95
Paper Free – annual support	533.00
AmSan – supplies	472.48
Des Moines Water Works – lab analysis	460.00
Baker Electric – pole light install	450.00
Urbandale Chamber of Commerce – dues	418.00
DWX Internet – service	349.95
Iowa One Call – locates	345.70
Century Link – relay switch	259.64
Hach Company – supplies	325.49
Triplett Companies – supplies	305.25
ICMA Retirement Corporation – plan fee	250.00

Logan Contractors Supply, Inc. – supplies	245.10
Urbandale Sanitary District – sewer exemption	210.00
Quality Traffic Control – traffic signs	155.00
G & L Clothing – clothing allowances	153.01
Arnold Motor Supply – supplies	151.91
Subsurface Instruments Inc. – locator repair	151.19
Des Moines Register – publication	140.76
Test Gauge and Backflow Supply, Inc. – equipment calibration	127.50
AWWA – dues	86.00
Praxair – welder part	75.00
Premier Pest Services – pest control	39.00
The UPS Store – shipping	33.12
UnityPoint Clinic-Occupational Medicine – dues	30.00
Menards – supplies	25.64
Methodist Occupational Health & Wellness – random testing	21.25
G & K Services – mat service	18.72
The Mailbox Store – shipping	15.72
Vantage Transfer Agents – 401 contribution	2,621.77
Deposit Refunds/Overpayments	1,000.72
City of Urbandale – December Payroll	99,638.68
Petty Cash	87.41
Des Moines Christian Schools – hydrant meter refund	78.85
Pezzetti – hydrant meter refund	309.82
Supreme Lawn & Landscape – hydrant meter refund	265.26
Iowa Bridge & Culvert LC – hydrant meter refund	619.25
Tristar Benefit Administrators – self fund	136.00
Dental/visual	450.00
Grand View University – tuition assistance	990.00
IAMU – training	70.00
Mail Services – statement processing	7,447.38
McClure Engineering – engineering services	3,320.00
Networks, Inc. – IT services	1,700.00
Century Link – relay switch	257.86
Sun Life & Health Insurance – premium	563.98
Triplett Companies – supplies	225.68
Wellmark Blue Cross Blue Shield – premium	24,082.67
Holmes Murphy – 2014-15 ICAP	49,478.00
IMWCA – Premium	6,311.00

The Board reviewed bank reconciliations, year to date budget percentages, cash flows, water purchased and water sold.

The Manager provided details of a proposed Disclosure Filing Contract with Piper Jaffray. The contract would ensure the Utility is in compliance with bond covenants requirements. Following discussion, McCune moved, seconded by Nelson approving the Annual Disclosure Filing Contract with Piper Jaffray. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Following discussion, McCune moved, seconded by Noah setting the General Manager’s compensation to Range 27, Step 4. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

The Manager reviewed proposed changes to Sections 108.2 and 109.2 of the Rules and Regulations addressing requirements for circulating and non-circulating residential fire protection systems along with metering

requirements. Following discussion, Nelson moved, seconded by McCune approving the changes to Sections 108.2 and 109.2 of the Rules and Regulations. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

The Chairman provided an update on the CIRDWC activities relating to the Governance Feasibility Study.

The next regular meeting is February 13, 2014.

There being no further business, Nelson moved, seconded by McCune to adjourn at 5:37 p.m. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman