

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:34 p.m. at the Water Utility office on January 13, 2015.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: None.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

DeVries, moved, seconded by McCune to approve the December 10, 2014 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	135,169.99
Urbandale Sanitary District – sewer	233,476.49
City of Urbandale – solid waste	166,820.21
Des Moines Water Works – debt service	129,168.70
City of Urbandale – storm water	59,188.90
Municipal Supply – meters, supplies	40,586.95
First American Bank – sinking funds	46,696.79
Treasurer, State of Iowa – sales tax	24,924.00
Urbandale W/H Sanitary District – sewer	21,282.78
Networks, Inc. – server, IT services	18,306.58
IPERS – October contributions	13,374.83
Mail Services – statement/notice printing	8,534.98
MidAmerican Energy – utilities	3,309.08
City of Urbandale – fuel	2,020.34
West Side Mechanics – truck maintenance	1,802.18
CenturyLink – T-1 line	1,489.60
Grand View University – tuition assistance	1,026.00
Des Moines Water Works – lab analysis	780.00
G & L Clothing – allowances	723.58
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
J. Weber – reimbursement	578.48
Hallett Materials – supplies	533.71
Paper Free Technology – annual maintenance	533.00
Urbandale Chamber of Commerce – dues	430.00
Grainger – supplies	405.10
Iowa One Call – locates	384.40
Hach Company – supplies	380.45
DWX Internet – service	349.95
Triplett Companies – supplies	329.24
Iowa Rural Water – training	325.00
Manatt's, Inc. – supplies	315.00
Des Moines Water Works – leak detection	291.00

Logan Contractor's Supply – tools	271.15
Sensus – repair handheld	257.50
Xerox Financial Services – copier lease	159.35
Test Gauge and Backflow Supply, Inc. – supplies	137.15
The Home Depot – supplies	130.61
Washer Systems of Iowa – equipment part	118.85
Des Moines Register – publication	91.79
AWWA – membership	89.00
Rapids Reproductions – toner	76.47
Urbandale Sanitary District – sewer exemption	70.00
Arnold Motor Supply – supplies	54.46
Omark Safety – supplies	52.11
O'Reilly Auto Parts – supplies	47.98
Premier Pest Services – pest control	39.00
Polk County Recorder – hold harmless agreements	36.00
Menards – supplies	20.45
The UPS Store – shipping	19.57
G & K Services – mat service	18.72
Premier Copiers – December images	17.73
Sheakley Pay Systems – December payroll	85,016.68
Sheakley Pay Systems – processing	379.31
Deposit Refunds/Overpayments	908.23
CenturyLink – T-1 lines	252.20
Dental/Visual	71.20
Petty Cash	68.97
Team Services, Inc. – CIP	111.00
Vantage Transfer Agents – 401	6,487.21
Tristar Benefit Administrators – self fund	144.50
The Home Depot – supplies	51.55
Mail Services – statement/notice processing	7,929.29
Sun Life & Health Insurance – premium	621.32
Wellmark Blue Cross Blue Shield – premium	24,072.01

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, McCune moved, seconded by DeVries to pass Resolution 2015-01 for Assessment Schedule 2015-01 for Water Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed a Website Design Proposal in the amount of \$7,280.00 with the Board. The proposal would cover costs associated with the implementation of a new website for the Utility. Following discussion, McCune moved, seconded by Noah approving the proposal. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Other items of discussion included options associated with the painting of the 114th Street Water Tower and water rates.

A special meeting was set for January 22, 2015.

The next regular meeting was set for February 10, 2015.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:50 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman