

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on January 11, 2017.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by Noah to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by DeVries to approve the December 13, 2016, Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	155,219.79
Urbandale Sanitary District – sewer	287,089.49
City of Urbandale – storm water	185,000.55
City of Urbandale – solid waste	166,920.42
Des Moines Water Works – debt service	89,593.29
Municipal Supply – meters, supplies	56,263.18
Treasurer, State of Iowa – sales tax	34,509.00
First American Bank – sinking funds	41,909.41
Urbandale W/H Sanitary District – sewer	25,527.25
IPERS – contributions	14,364.50
City of Urbandale – audit fee	12,313.00
Networks, Inc. – IT services	6,590.38
City of Urbandale – 2016 mowing	5,353.33
MidAmerican Energy – utilities	3,145.43
CEC – security controller	1,965.50
IMWCA – liability insurance	1,567.00
CEC – service contract renewal	1,371.00
United Rentals – equipment repair	1,275.98
Mail Services – notice processing	1,139.86
City of Urbandale – fuel	867.04
Stroh Corporation – shop heater maintenance	687.95
City of Urbandale – safety class, hearing tests	641.30
Des Moines Commercial Cleaning – janitor	640.00
Central Iowa Ready Mix – main repair	638.00
Des Moines Water Works – lab analysis	630.00
Pitney Bowes – postage	600.00
CenturyLink – fiber optic	502.00
Triplett Companies – office supplies	395.59
Pitney Bowes – meter rent	382.59
Discount Tire – truck tires	348.00
Titan Machinery – tractor maintenance	322.57
CenturyLink – T-1 line	321.62
SupplyWorks – supplies	234.88

Logan Contractor Supply, Inc. – supplies	231.25
HD Supply Waterworks – supplies	206.24
Xerox Financial Services – copier lease	162.50
The Des Moines Register – publication	138.61
Urbandale Sanitary District – sewer exemption	135.00
AWWA – dues	90.00
Phil Watson – collection	77.50
Menards – supplies	68.92
Premier Office Equipment – Xerox images	48.95
Premier Pest Services – pest control	39.00
G & K Services – mat service	25.52
Arnold Motor Supply – supplies	24.27
ACME Tools – tools	19.99
The Home Depot – supplies	17.94
Sheakley Pay Systems – December payroll	89,189.20
Sheakley Pay Systems – December processing	379.64
Deposit Refunds/Overpayments	154.45
Dental/Visual	8.00
Clothing Allowances	67.82
Menards – check reissue	100.42
Vantage Transfer Agents – 401	10,391.28
Tristar Benefit Administrators – self fund	136.00
Holmes Murphy & Associates LLC – broker admin. fee	5,000.00
ICAP – liability insurance	46,306.38
Mail Services – statement processing	3,685.99
Petty Cash	94.98
Sun Life & Health Insurance – premium	669.19
U.S. Cellular – communication	77.41
Wellmark Blue Cross Blue Shield – premium	26,027.01

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, McCune moved, seconded by DeVries ordering construction of 2017-1 Water System Improvements, Oakwood Drive – Lockner to Sharon Drive for the Urbandale Water Utility, Urbandale, Iowa and fixing a date for Public Hearing February 14, 2017 at 4:30 p.m. and taking bids February 13, 2017 at 10:00 a.m. in the Board Room of the Urbandale Water Utility, 3720 – 86th Street, Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Following discussion, McCune moved, seconded by DeVries ordering construction of 2017-2 Water System Improvements, Oliver Smith Drive – 70th Street to 72nd Street for the Urbandale Water Utility, Urbandale, Iowa and fixing a date for Public Hearing February 14, 2017 at 4:30 p.m. and taking bids February 13, 2017 at 10:15 a.m. in the Board Room of the Urbandale Water Utility, 3720 – 86th Street, Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Chairman and General Manager gave an update on the discussions with Des Moines Water Works. A counter offer was presented to Des Moines Water Works for the operation and use of the core network. The Utility is waiting on a response to that offer. The General Manager gave an overview of the logic to the counter offer. There was discussion on what alternate financing options the Utility might have if the State Revolving Fund (SRF) is not available.

A special meeting for the first reading of rates was set for February 1, 2017 at 4:30 p.m.

The next regular meeting was set for February 14, 2017 at 4:30 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 6:03 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman