

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on February 13, 2014.

Board Members Present: John McCune, Gerald Nelson and Phil Noah. Also present were Manager Dale Acheson and Secretary Lisa Duede. Absent: none.

Nelson moved, seconded by Noah to approve the agenda as posted. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

McCune Noah, seconded by Nelson to approve the January 14, 2014 Water Board Minutes as written. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Nelson moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Des Moines Water Works – water	149,031.04
Urbandale Sanitary District – sewer	267,006.41
City of Urbandale – solid waste	161,326.18
Des Moines Water Works – debt service	134,265.99
City of Urbandale – storm water	59,515.72
First American Bank – sinking payments	39,904.30
Treasurer, State of Iowa – sales tax	29,509.00
Urbandale W/H Sanitary District – sewer	24,289.19
City of Urbandale – work comp, reimbursable services	16,409.78
City of Urbandale – audit, reimbursable expenses	14,886.93
Municipal Supply – meters, parts, supplies	6,967.75
State Hygienic Laboratory – lab analysis	5,046.00
MidAmerican Energy – utilities	4,388.34
Baker Electric – services, lights	3,830.19
City of Urbandale – fuel	2,354.22
Mail Services – mail processing	989.80
Des Moines Water Works – lab analysis	890.00
DWX Internet – service	699.90
Hallett Materials – supplies	683.50
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
Xenia Rural Water – water	540.15
American Concrete – supplies	512.00
Des Moines Water Works – leak detection	410.00
Ricoh USA, Inc. – copier maintenance	390.06
Pitney Bowes – meter rent	382.59
Manatt's, Inc. – supplies	327.50
Quality Traffic Control – traffic signs	310.00
Electronic Engineering – pager service	288.00
The Printer Connection – printer maintenance, toner	275.98
Century Link – relay switch	259.64
Iowa One Call – locates	243.90
Steffen – pump repair	215.62

IAMU – training	210.00
AWWA – dues	209.00
ACME Tools – heater	199.99
Fred Pryor Seminars – training	199.00
Larry’s Window Service – window cleaning	175.00
Logan Contractor’s Supply – supplies	174.02
G & L Clothing – clothing allowances	164.64
CADA – software maintenance	145.00
The Des Moines Register – publication	112.87
Triplett Companies – office supplies	98.59
Urbandale Sanitary District – sewer exemption	90.00
HF Scientific, Inc. - supplies	86.64
O’Reilly Auto Parts – supplies	79.98
Plaza Printers – book drilling	69.00
ABPA – dues	60.00
Omark Safety – first aid supplies	59.20
Menards – tools	53.82
Sam’s Club – supplies	47.95
Premier Pest Services – pest control	39.00
The UPS Store – shipping	33.80
G & K Services – mat service	18.72
Deposit Refunds/Overpayments	427.76
Edge Commercial – hydrant meter refund	245.03
City of Urbandale – payroll expense	1,049.22
Petty Cash	137.80
Greentech of Iowa – hydrant meter refund	940.57
Anderson Properties – hydrant meter refund	136.05
Vantage Transfer Agents – January contributions	4645.41
Sheakley Pay Systems – January payroll	82,615.34
Sheakley Pay Systems – January processing	1,802.18
Tristar Benefit Administrators – February premium	136.00
Mail Services – notice processing	438.21
UnityPoint Clinic Occupational Medicine – random testing	37.00
Sun Life & Health Insurance – February premium	563.98
Nancy Peters – bank fee	10.00
Wellmark Blue Cross Blue Shield – February premium	24,082.67

The Board reviewed bank reconciliations, year to date budget percentages, cash flows, water purchased and water sold.

The Manager reviewed an Education Contract request from Lindsay Comer with the Board. Following discussion, McCune moved, seconded by Nelson approving the Contract. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Following discussion, McCune moved, seconded by Nelson authorizing the General Manager to approve education contract requests with Utility employees and inform the Board of approved contracts. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

The Manager reviewed the Proposed Fiscal Year 2014-2015 Budget with the Board. Following discussion, Nelson moved, seconded by McCune approving the 2014-2015 Budget as presented. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

The Chairman provided an update on the CIRDWC activities relating to the Governance Feasibility Study.

The next regular meeting was set for March 10, 2014.

There being no further business, Noah moved, seconded by Nelson to adjourn at 5:50 p.m. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman