

## Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 12:08 p.m. at the Water Utility office on February 10, 2015.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: None.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

Noah, moved, seconded by DeVries to approve the January 13, 2015 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah, moved, seconded by DeVries to approve the January 22, 2015 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	145,916.78
Urbandale Sanitary District – sewer	278,029.13
City of Urbandale – solid waste	163,211.12
Des Moines Water Works – debt service	129,168.70
City of Urbandale – storm water	61,266.36
Municipal Supply – supplies	50,495.45
ICAP – insurance	47,545.06
First American Bank – sinking funds	46,696.79
Treasurer, State of Iowa – sales tax	34,775.00
Urbandale W/H Sanitary District – sewer	25,960.65
IPERS – contributions	13,786.92
City of Urbandale – audit, phone, fuel	12,295.06
Webspec Design – website design	3,640.00
MidAmerican Energy – utilities	3,410.87
AWWA – standards, memberships	3,018.66
Krishna Engineering Consultants, Inc. – engineering report	2,614.00
Networks, Inc. – IT services	1,700.00
Mail Services – notice processing	1,175.34
Hallett Materials – supplies	860.45
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
HD Supply Waterworks – supplies	549.01
Arnold Motor Supply – supplies	464.71
Des Moines Water Works – lab analysis	430.00
Pitney Bowes – meter rent	382.59
Des Moines Water Works – leak detection	361.00
DWX Internet – service	349.95
CenturyLink – T-1 line	321.90
State Hygienic Laboratory	306.00
Electronic Engineering – pager fee	288.00

ICMA Retirement Corporation – plan fee	250.00
Larry’s Window Service – window cleaning	175.00
Tompkins Industries – supplies	160.04
IAMU – training	160.00
Xerox Financial Services – copier lease	159.35
Triplett Companies – supplies	125.34
G & L Clothing – allowances	118.44
Crescent Electric – bulbs	108.54
The Des Moines Register – publication	108.44
The UPS Store – shipping	107.14
Urbandale Sanitary District – sewer exemption	90.00
Menards – supplies	84.26
Rain King LLC – winterize irrigation line	69.00
Test Gauge & Backflow Supply Inc. – supplies	52.35
Sensus – equipment repair	50.00
Premier Copiers – January images	48.49
IPI – printing	47.00
Premier Pest Services – pest control	39.00
Shattuck Turf Farms – sod	36.00
Unity Point Clinic – dues	30.00
G & K Mat Service – January service	18.72
O’Reilly Auto Parts – supplies	15.84
Carpenter Uniform – allowances	5.74
Sheakley Pay Systems – January payroll	88,405.85
Sheakley Pay Systems – January processing	696.90
Deposit refunds/Overpayments	2,049.54
Petty Cash	110.69
Great Plains Pipe & Structure – hydrant meter refund	874.41
Vantage Transfer Agents – January contributions	6,552.47
Tristar Benefit Administrators – February self-fund	144.50
Mail Services – notice processing	419.38
Sun Life & Health Insurance – February premium	621.32
Wellmark Blue Cross Blue Shield – February premium	24,072.01

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The Manager reviewed revision updates to the Utility’s Standard Specifications with the Board.

Following discussion, McCune moved, seconded by DeVries approving the updates to the Standard Specifications. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Manager reviewed the Proposed FY2015-16 Budget with the Board.

Following discussion, Noah moved, seconded by DeVries approving the FY2015-16 Budget as submitted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Manager reviewed a proposed water rate adjustment with the Board. The proposal would increase the domestic water rate from \$4.47 to \$4.61 per 1000 gallons and the irrigation rate from \$5.51 to \$5.62 per 1000 gallons. The service availability fee would increase from \$4.00 to \$4.50.

Following discussion, McCune moved, seconded by Noah approving the rate increase proposal as submitted effective with the May 1, 2015 water bills as the third and final consideration. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Other items of discussion included staggered service availability fees based on meter size and CIRDWC meeting discussions on the regionalization study.

The next regular meeting was set for March 12, 2015.

There being no further business, McCune moved, seconded by Noah to adjourn at 1:37 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman