

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:33 p.m. at the Water Utility office on August 15, 2017.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by DeVries to approve the July 13, 2017 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	431,079.14
Urbandale Sanitary District – sewer	306,961.70
City of Urbandale – storm water	186,431.89
City of Urbandale – solid waste	168,658.11
Des Moines Water Works – debt service	89,593.29
Treasurer, State of Iowa – sales tax	73,122.00
Urbandale W/H Sanitary District – sewer	27,056.59
First American Bank – sinking funds	41,630.88
IPERS – contributions	15,267.70
Holbrook Construction, Inc. – CIP	12,028.98
Mail Services – statement/notice processing	9,709.51
Municipal Supply – supplies	8,279.15
Ditch Witch – locator	5,939.72
MidAmerican Energy – utilities	4,457.23
Metro Heating & Cooling – AC Unit	4,050.00
Hallett Materials – supplies	2,297.32
City of Urbandale – fuel	1,044.71
IAWA – dues	1,015.09
City of Urbandale – phone, diesel	962.17
Central Iowa Ready Mix – supplies	895.50
Des Moines Commercial Cleaning – janitor	800.00
Iowa One Call – locates	775.80
Des Moines Water Works – lab analysis	660.00
HD Supply Waterworks – supplies	626.25
CenturyLink – fiber optic	502.00
Triplett Companies – office supplies	448.66
Networks, Inc. – IT services	440.00
Arnold Motor Supply – supplies	403.20
Team Services – 2017-2 WSI	876.71
G & L Clothing – allowances	381.54
Hach Company – supplies	344.03
CenturyLink – T-1 line	322.72
The Des Moines Register – publications	292.22

Technology by Design – alarm monitoring	276.00
Pollard Water – pump hose	256.83
CIRDWC – dues	255.00
Des Moines Asphalt – main repair	230.10
AWWA – dues	224.00
Vermeer Sales & Service, Inc. – trailer part	192.00
Urbandale Sanitary District – sewer exemption	130.00
Webspec Design – web hosting	100.00
Menards – supplies	90.96
Logan Contractor Supplies – safety equipment	80.28
Tompkins Industries – pump fittings	77.92
U.S. Cellular – communication	65.88
The Home Depot – supplies	64.83
Stacey & Patrick Fox – check reissue	50.05
U.S. Cellular – GPS communication	48.76
Premier Pest Services – pest control	39.00
Premier Office Equipment – Xerox images	33.66
G & K Services – mat service	20.85
Sheakley Pay Systems – July payroll	116,492.46
Sheakley Pay Systems – July processing	560.81
Overpayments/Deposit Refunds	116.84
Petty Cash	107.59
Clothing Allowances	358.54
Vantage Transfer Agents – 401	11,425.34
Tristar Benefit Administrators – self fund	144.50
Dental/Visual	150.00
Iowa One Call – locates	972.00
Mail Services – notice processing	374.42
Networks, Inc. – IT services	1,870.00
Sun Life & Health Insurance – August premium	669.76
U.S. Cellular – communication	65.88
Wellmark Blue Cross Blue Shield – August premium	31,360.40
Cactus Bob’s – CIRDWC meeting	294.61

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager provided an update on the Des Moines Water Work’s long range plan report.

The General Manager and Board Chair provided an update on meetings they have attended with regard to regionalization. Preliminary Guiding Principles of Regionalization of Water Production that has been developed by the contributing entities was shared with the Board.

The Distribution Manager provided an update on the Utility’s Backflow Program.

The next regular meeting was set for September 12, 2017 at 4:30 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:26 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman