

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on August 12, 2014.

Board Members Present: John McCune, Phil Noah, and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by Noah to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the July 10, 2014 Water Board Minutes as written. Ayes: McCune, Noah. Pass: DeVries. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

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| Des Moines Water Works – water | 249,615.62 |
| Urbandale Sanitary District – sewer | 272,222.80 |
| City of Urbandale – solid waste | 162,484.61 |
| Des Moines Water Works – debt service | 134,265.99 |
| Treasurer, State of Iowa – sales tax | 42,503.00 |
| City of Urbandale – storm water | 59,671.07 |
| Municipal Supply – meters, supplies | 58,013.13 |
| First American Bank – sinking funds | 46,696.79 |
| Urbandale W/H Sanitary District – sewer | 25,142.24 |
| IPERS – July contributions | 12,966.03 |
| Mail Services – statement/notice processing | 7,671.47 |
| Richard Doggett – sewer line repair | 6,000.00 |
| MidAmerican Energy – utilities | 3,527.50 |
| Titan Machinery – tractor maintenance | 2,597.69 |
| Networks, Inc. – IT services | 2,453.73 |
| City of Urbandale – fuel | 1,867.51 |
| Iowa One Call – locates | 1,045.00 |
| Des Moines Commercial Cleaning – janitor | 640.00 |
| Pitney Bowes – postage | 600.00 |
| Hawkeye Truck Equipment | 585.00 |
| HD Supply Waterworks – supplies | 551.12 |
| American Concrete – repair supplies | 538.50 |
| Team Services, Inc. – CIP | 413.82 |
| Pitney Bowes – meter rent | 382.59 |
| DWX Internet – service | 349.95 |
| Technology by Design – alarm monitoring | 276.00 |
| Century Link – relay switch | 258.08 |
| ICMA Retirement Corporation – plan fee | 250.00 |
| Urbandale Sanitary District – sewer exemption | 240.00 |
| Triplett Companies – supplies | 218.51 |
| Grainger – supplies | 200.03 |
| Manatt's Inc. – supplies | 176.00 |
| Xerox Financial Services – copier lease | 159.35 |

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| All Forms & Supplies, Ltd. – printing | 141.28 |
| Pingel Mudjacking, LC – concrete repair | 130.00 |
| Pollardwater.com – tools | 105.49 |
| The Des Moines Register – publication | 92.27 |
| Blackburn Mfg. Co. – supplies | 81.91 |
| Logan Contractors Supply, Inc. – tools | 77.90 |
| One Source – background check | 47.50 |
| Premier Pest Services – pest control | 39.00 |
| O’Reilly Auto Parts – supplies | 36.99 |
| The UPS Store – shipping | 34.46 |
| G & L Clothing – allowances | 31.50 |
| The Home Depot – supplies | 28.92 |
| G & K Services – mat service | 18.72 |
| Menards – supplies | 16.31 |
| Arnold Motor Supply – supplies | 14.89 |
| Premier – Xerox images | 12.82 |
| Sheakley Pay Systems – July payroll | 109,408.25 |
| Sheakley Pay Systems – July processing | 502.62 |
| Deposit Refunds/Overpayments | 2,361.51 |
| Dental/Visual | 578.00 |
| Petty Cash | 91.62 |
| Q3 – hydrant meter refund | 1,013.38 |
| Hydro-Klean LLC – hydrant meter refund | 740.86 |
| Kaldenberg’s PBS Landscaping - hydrant meter refund | 126.27 |
| Vantage Transfer Agents – 401 | 5,190.40 |
| Tristar Benefit Administrators – premium | 136.00 |
| The Des Moines Register – publications | 229.53 |
| Des Moines Water Works – lab analysis | 620.00 |
| Mail Services – processing | 1,544.40 |
| MidAmerican Energy – utilities | 2,948.50 |
| Century Link – relay switch | 258.08 |
| Sun Life & Health Insurance – premium | 623.30 |
| North Park Owners Association – meter refund | 980.00 |
| Wellmark Blue Cross Blue Shield – premium | 22,423.24 |
| L. Comer – travel expense | 628.35 |

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

There was discussion on the need to increase the size of water main in the area of 156th and Waterford to ensure the demands of future growth are met. Following discussion, McCune moved, seconded by Noah to enter into contract with Hubbell Realty to cost share in the water main extension. Ayes: McCune, Noah, Devries. Nays: none. Motion carried.

There was discussion on a request from a wireless provider to install a standby generator at the 114th Street water tower location. Following discussion, Noah moved, seconded by McCune amending the provider’s site lease agreement allowing the installation of a standby generator. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Other items of discussion included CIP Project updates and CIRDWC activities.

The Chairman acknowledged this was the first meeting for Becky DeVries and welcomed her to the Water Board of Trustees.

The next regular meeting was set for September 11, 2014.

There being no further business, Noah moved, seconded by McCune to adjourn at 5:25 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman