

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:34 p.m. at the Water Utility office on April 14, 2015.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the March 12, 2015 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	128,016.38
Urbandale Sanitary District – sewer	282,513.73
City of Urbandale – solid waste	166,210.27
Des Moines Water Works – debt service	129,168.70
City of Urbandale – storm water	62,012.33
First American Bank – sinking funds	46,696.79
Municipal Supply – meters, parts	46,031.40
Treasurer, State of Iowa – sales tax	27,509.00
Urbandale W/H Sanitary District – sewer	24,743.16
IPERS – contributions	13,415.38
Sensus – software maintenance	10,218.63
Mail Services – statement/notice processing	8,809.74
MidAmerican Energy – utilities	2,484.00
Networks, Inc. – IT services	2,234.10
State Hygienic Laboratory – lab analysis	1,986.00
Steffen, Inc. – pump	1,796.00
Manatt's, Inc. – supplies	1,741.50
HD Supply Waterworks – supplies	1,150.00
Des Moines Commercial Cleaning – janitor	640.00
Des Moines Water Works – lab analysis	543.00
Backflow Solutions, Inc. – annual fee	495.00
Logan Contractor's Supply – supplies	480.96
DWX Internet – service	349.95
CenturyLink – T-1 line	323.56
Triplett Companies – office supplies	316.27
The Home Depot – supplies	307.38
Bonnie's Barricades – traffic control	284.80
ICMA Retirement Corporation – plan fee	250.00
Des Moines Water Works – leak detection	221.00
Iowa One Call – locates	201.60
A-C Contractors – furnace maintenance	180.00
Xerox Financial Services – lease	159.35
Pitney Bowes – supplies	130.88

Menards – supplies	124.52
G & L Clothing – safety vests	117.90
The Des Moines Register – publication	102.20
Plumb Supply – supplies	99.00
Urbandale Sanitary District – sewer exemption	90.00
J. Weber – training	75.00
Arnold Motor Supply – supplies	49.42
Premier Copiers – images	43.72
ACME Tools – tools	41.39
Premier Pest Services – pest control	39.00
Grainger – hydrant parts	20.52
G & K Services – mat service	18.72
O’Reilly Auto Parts – supplies	5.31
MTI Distributing – supplies	3.32
Sheakley Pay Systems – March payroll	85,792.12
Sheakley Pay Systems – March processing	373.38
Deposit Refunds/Overpayments	722.28
ABPA – training	155.00
Dental/Visual	203.60
Petty Cash	129.00
Vantage Transfer Agents – March 401	6,518.33
Tristar Benefit Administrators – self fund	144.00
The Des Moines Register – subscription	137.71
Des Moines Water Works – lab analysis	510.00
Mail Services – statement/notice processing	7,887.79
MidAmerican Energy – utilities	3,226.95
Sun Life & Health Insurance – premium	621.32
Wellmark Blue Cross Blue Shield – premium	25,849.34
AWWA – training	795.00

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

McCune moved, seconded by Noah to open the public hearing on the authorization of a Loan Agreement and the issuance of not to exceed \$2,275,000 Water Revenue Refunding Capital Loan Notes, in order to provide funds to pay the costs of refunding outstanding water revenue obligations, including the Water Revenue Bonds, Series 2005, and that notice of the proposed action by the Board to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes, had been published pursuant to the provisions of Sections 384.24A and 384.83 of the Code of Iowa, as amended. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reported there were no written or oral objections received.

Noah moved, seconded by DeVries to close the public hearing. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by Noah to adopt Resolution 2015-05 instituting proceedings to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$2,275,000 Water Revenue Refunding Capital Loan Notes. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune Moved, seconded by Noah to adopt Resolution 2015-06 directing the acceptance of a proposal to purchase \$1,965,000 Water Revenue Refunding Capital Loan Notes, Series 2015. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by Noah to adopt Resolution 2015-07 authorizing the redemption of outstanding Water Revenue Bonds, Series, 2005, of the Urbandale Water Utility, State of Iowa, dated July 1, 2005, and directing notice be given. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Manager reviewed the proposed 114th Street Elevated Water Storage Project with the Board.

Following discussion, McCune moved, seconded by DeVries to adopt Resolution 2015-08 ordering construction of certain public improvements and fixing a date and time for hearing thereon and taking bids therefor. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, Noah moved, seconded by McCune to pass Resolution 2015-04 for Assessment Schedule 2015-04 for Water Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The next regular meeting was set for May 12, 2015.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:17 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman