

**URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

Financial Statements and  
Supplementary Information

June 30, 2023 and 2022

(With Independent Auditors' Report Thereon)

# URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

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## **Independent Auditor's Report**

To the Board of Trustees  
Urbandale Water Utility  
Urbandale, Iowa

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the financial statements of the Urbandale Water Utility (Utility), a component unit of the City of Urbandale, Iowa, as of and for the year ended June 30, 2023 and 2022, and the related notes to the financial statements, which collectively comprise the Utility's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the Utility, as of June 30, 2023 and 2022, and the respective changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Utility and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Utility's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Utility's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Utility's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the other required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Management is responsible for the other information included with the financial statements. The other information comprises the schedule of cash receipts and cash disbursements – budget and actual but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 9, 2023 on our consideration of the Utility's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Utility's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Utility's internal control over financial reporting and compliance.



Dubuque, Iowa  
November 9, 2023

## **URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

### **Management's Discussion and Analysis**

June 30, 2023 and 2022

This section of the Urbandale Water Utility's Annual Financial Report presents management's discussion and analysis of the Water Utility's fiscal performance during the fiscal years that ended on June 30, 2023 and 2022. It should be read in conjunction with the Water Utility's financial statements, which immediately follow this section.

#### **Financial Highlights**

- The assets and deferred outflows of resources of the Water Utility exceeded the liabilities and deferred inflows of resources at the close of the 2022-23 fiscal year by \$43,246,036 (net position). Of this amount, \$10,385,599 (unrestricted net position) may be used to meet the Water Utility's ongoing obligations and scheduled capital improvements.
- The Water Utility's total net position increased by \$5,818,338 for the year ended June 30, 2023. This is attributable to capital contributions of \$3,003,348.
- As of the close of the current fiscal year, the Water Utility's unrestricted cash and cash equivalents balance was \$11,378,317, an increase of \$1,589,611 from the prior fiscal year. The increase in cash and cash equivalents is primarily attributed to having budgeted for some high cost items that were delayed and not purchased prior to June 30, 2023.
- The Water Utility's total operating revenues increased by 9.716% to \$13,070,254, and the operating expenses increased by 18.517% to \$10,751,257. The total operating revenues exceeded total operating expenses by \$2,318,997.

#### **Overview of the Financial Statements**

The Water Utility Financial Report consists of three parts:

1. Management's Discussion and Analysis (this section),
2. Financial Statements, and
3. Notes to the Financial Statements.

This report also contains other supplementary information in addition to the basic financial statements.

The Water Utility's financial statements are designed to provide readers with a broad overview of the Water Utility's finances, in a manner similar to private business.

The Water Utility's financial statements report on the functions of the Water Utility. The Water Utility is an enterprise fund supported by water revenues. The Urbandale Water Utility Board consists of a three member Board of Trustees. The trustees are nominated by the Mayor and elected by the City Council. Under Chapter 388 of the Code of Iowa and Urbandale City Ordinance, the Water Utility Board is independent and has all the rights of a City Council with the exception that it cannot levy taxes or issue general obligation bonds. The Water Utility's operating budget is approved by the Water Board and accepted by the City Council.

The title to all property must be held in the name of the City, but the Water Utility Board has all the powers with respect to acquisition by purchase, condemnation or otherwise lease, sale or other disposition of the property, and the management, control and operation, subject to the requirements, terms, covenants, conditions and provisions

# URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
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## Management's Discussion and Analysis

June 30, 2023 and 2022

of any resolutions authorizing the issuance of revenue bonds, pledge orders or obligations which are payable from the revenues of the water utility.

The statement of net position presents information of the Water Utility's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between them reported as net position. Over a period of time the increases or decreases in net position can be an indicator of the financial stability of the Water Utility. Total net position increased by 15.546% and 3.850% for the fiscal years ending June 30, 2023 and 2022, respectively.

The largest portion of the Water Utility's net position (75.985%) is net investment in capital assets (e.g. building, distribution system and equipment). See discussion of capital asset activity on page 8. The Water Utility uses these capital assets to provide services to the residents of the City; therefore, the assets are not available for future spending. The capital assets are reported net of related debt. The Water Utility provides revenue through the sale of water and the delivery of goods and services to liquidate any liabilities incurred through operations or capitalized projects.

	<b>June 30, 2023</b>	<b>June 30, 2022</b>	<b>June 30, 2021</b>
Current assets	\$ 13,939,029	11,703,664	12,633,318
Restricted assets	191,130	186,073	175,066
Noncurrent assets	1,762,117	1,745,986	1,828,048
Capital assets, net	33,096,437	29,573,729	27,850,159
Deferred outflows of resources	284,108	271,236	339,018
Total assets and deferred outflows of resources	<u>49,272,821</u>	<u>43,480,688</u>	<u>42,825,609</u>
Long-term liabilities	1,807,469	1,424,979	2,911,109
Other liabilities	2,247,010	1,841,077	1,905,491
Deferred inflows of resources	1,972,306	2,786,934	1,968,820
Total liabilities and deferred inflows of resources	6,026,785	6,052,990	6,785,420
Net position:			
Net investment in capital assets	32,860,437	29,106,729	27,156,159
Unrestricted	10,385,599	8,320,969	8,884,030
Total net position	<u>43,246,036</u>	<u>37,427,698</u>	<u>36,040,189</u>
Total liabilities, deferred inflows and net position	<u>\$ 49,272,821</u>	<u>43,480,688</u>	<u>42,825,609</u>

## **URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

### **Management's Discussion and Analysis**

June 30, 2023 and 2022

The unrestricted net position of \$10,385,599 and \$8,320,969 at fiscal years ending on June 30, 2023 and 2022, respectively, will be used to meet the Water Utility's ongoing obligations and scheduled capital improvements.

At the end of the current and prior fiscal years, the Water Utility's financial statements report positive balances of net position.

### **Water Utility Activities**

The statements of revenues, expenses, and changes in net position show how the Water Utility's net position has changed during the most recent fiscal years. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in these statements for some items that will only result in cash flows in future fiscal years.

The Water Utility has two categories for operating revenues; metered water sales and other. Metered water sales are revenues derived from the sale of water that has passed through metering devices. Other operating revenues include fees charged for various goods and services. Operating expenses have six categories; water purchases, distribution operations, distribution maintenance, accounting and collection, general and administrative, and depreciation. The separation of activities allows detailed information regarding the fiscal effectiveness of the activity and easier tracking capabilities. The Water Utility's activities increased its net position by \$5,818,338 and \$1,387,509 for the fiscal years ending June 30, 2023 and 2022, respectively. The increase in net position for the year ending June 30, 2023 is attributable to capital contributions in the amount of \$3,003,348. The following table depicts the changes in net position for the year.



# URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Management's Discussion and Analysis

June 30, 2023 and 2022

	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Operating revenues:			
Metered sales	\$ 12,347,409	10,884,011	10,972,893
Other	<u>722,845</u>	<u>1,028,820</u>	<u>903,098</u>
Total operating revenues	<u>13,070,254</u>	<u>11,912,831</u>	<u>11,875,991</u>
Operating expenses:			
Water purchases	6,053,556	4,801,436	4,325,285
Distribution operations	1,387,236	1,238,966	1,146,669
Distribution maintenance	732,634	692,049	711,799
Accounting and collection	729,747	686,543	734,265
General and administrative	825,775	727,531	820,822
Depreciation	<u>1,022,309</u>	<u>924,963</u>	<u>861,568</u>
Total operating expenses	<u>10,751,257</u>	<u>9,071,488</u>	<u>8,600,408</u>
Operating income	<u>2,318,997</u>	<u>2,841,343</u>	<u>3,275,583</u>
Non-operating revenues (expenses):			
Interest income	374,705	59,358	74,119
Interest expense	(22,970)	(23,392)	(33,690)
Contributions	—	(3,040,758)	(1,074,058)
Lease revenue	118,703	119,216	104,297
Miscellaneous income	<u>25,555</u>	<u>6,324</u>	<u>20,486</u>
Total non-operating expenses, net	<u>495,993</u>	<u>(2,879,252)</u>	<u>(908,846)</u>
Income before capital contributions	2,814,990	(37,909)	2,366,737
Capital contributions	<u>3,003,348</u>	<u>1,425,418</u>	<u>538,076</u>
Change in net position	5,818,338	1,387,509	2,904,813
Net position at beginning of year	<u>37,427,698</u>	<u>36,040,189</u>	<u>33,135,376</u>
Net position at end of year	<u>\$ 43,246,036</u>	<u>37,427,698</u>	<u>36,040,189</u>

The Water Utility's operating revenues increased by 9.716% and increased .310% for fiscal years ending June 30, 2023 and 2022, respectively. Operating expenses increased by 18.517% and by 5.477%, respectively. The ending unrestricted position totaled \$10,385,599 and \$8,320,969, respectively. Total operating revenues exceeded operating expenses by \$2,318,997 and \$2,841,343, respectively.

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
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### Management's Discussion and Analysis

June 30, 2023 and 2022

Key elements of the changes in net position for the years ending June 30, 2023 and 2022, respectively:

- Contributions from developers for infrastructure improvements of \$3,003,348 and \$1,425,418 for 2023 and 2022, respectively.
- Operating revenues exceeded operating expenses by \$2,318,997 and \$2,841,343 in 2023 and 2022, respectively.

### Capital Assets and Debt Administration

#### *Capital assets*

At the end of 2023 and 2022, the Water Utility had invested \$33,096,437 and \$29,573,729, respectively, in capital assets that include structures, distribution system and equipment (see table A). This amount represents a net increase (including additions and deductions) of \$3,522,708 (11.912%) from 2022 to 2023 and net increase (including additions and deductions) of \$1,723,570 (6.189%) from 2021 to 2022, respectively.

**Table A**

<b>Capital assets</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
Building	\$ 1,181,173	1,181,173	1,181,173
Distribution system	45,440,330	41,364,213	38,270,034
Land	2,198,900	2,198,900	2,198,900
Equipment	1,088,815	988,622	982,846
Construction in progress	1,045,922	732,221	1,201,499
	50,955,140	46,465,129	43,834,452
Less depreciation	17,858,703	16,891,400	15,984,293
Net capital assets	\$ 33,096,437	29,573,729	27,850,159

Additional information on the Water Utility's capital assets can be found in Note 3 of this report.

#### *Long-term debt*

The Water Utility had a long-term capital loan debt balance of \$875,000 on June 30, 2023. The debt balance on June 30, 2022 was \$1,175,000. The reduction of capital loan debt was \$300,000 in principal payments.

Additional information on the Water Utility's debt can be found in Note 4 of this report.

## **URBANDALE WATER UTILITY**

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### **Management's Discussion and Analysis**

June 30, 2023 and 2022

#### **Maintaining the Condition of the Water Utility's Infrastructure**

The Urbandale Water Utility has on-going water main replacement and distribution system maintenance programs. Each year the distribution system goes through an evaluation process to determine areas that need attention by both management and field personnel. The attention areas are prioritized and placed in the Capital Improvements Program and balanced with the available funds. The improvements have resulted in updating the system by replacing older and undersized water mains, increased fire flows and a reduction in water main breaks in troubled areas.

Distribution maintenance is performed on both a scheduled and an as needed basis. The system appurtenances such as valves and hydrants are checked after each use. They are scheduled for maintenance every three years. The valves are operated through a full cycle. Fire hydrants are operated, flowed and static pressures are recorded. Results are compared with previous tests to determine system changes.

#### ***Fiscal Year 2023 Activity***

The Utility continued its meter replacement program and changed 94 meters and added 192 new connections this year. The new meters are equipped with automatic meter reading (AMR) technology allowing automated integration of meter readings to be downloaded to the customer service billing system resulting in more efficient use of utility resources.

The Water Utility completes a multi-year Capital Improvements Program (CIP) on an annual basis. The current CIP has an estimated cost of \$7,659,850 for water main replacement projects, main extensions, and various improvements to the distribution system. See Table B.

The Des Moines Metro has made progress towards regionalization of the area's water production facilities. The final draft of the 28E is out to potential members in which a number of them have indicated a desire to sign the document. The end result will be that all potable water produced by the region will be owned by the region and then sold to wholesale customers like the Urbandale Water Utility to then sell and deliver to their customers. In all cases, the distribution and customer service activities would still be under the control of each utility.

# URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
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## Management's Discussion and Analysis

June 30, 2023 and 2022

Table B  
Urbandale Water Utility  
Capital Improvement Program  
2023-2028

Calendar	FY	Feet	Description	Cost
2023	S23	1320	8" Airline - 66th to 70th	\$ 339,900
	S23	620	8" 81st St. - Douglas to Madison	\$ 159,650
	S23	150	8" Madison - 81st to 82nd	\$ 38,625
	F23		Valve Replacement Program	\$ 75,000
	F23	2100	8" 70th - Douglas to Aurora	\$ 540,750
			Total	\$ 1,153,925
2024	S24	1300	8" Monroe Court - 70th to 72nd	\$ 344,500
	S24	1100	8" Oliver Smith - 72nd to 74th	\$ 291,500
	F24		Valve Replacement Program	\$ 75,000
	F24	1600	8" Monroe Court - 72nd to Roseland	\$ 424,000
			Total	\$ 1,135,000
2025	S25	1250	8" Roseland - 70th to 72nd	\$ 340,625
	S25	900	8" Roseland - 72nd to 74th	\$ 245,250
	F25		Valve Replacement Program	\$ 75,000
	F25	800	8" Palm - 71st to 70th	\$ 218,000
	F25	540	8" 71st - Roseland to Palm	\$ 147,150
	F25	1470	8" Hillsdale - Patricia Dr. to Dewey Gibbs	\$ 400,575
			Total	\$ 1,426,600
2026	S26	1150	8" Prairie - 75th to 78th	\$ 322,000
	F26		Valve Replacement Program	\$ 75,000
	F26	2530	12" Meredith - 66th to Merle Hay	\$ 708,400
			Total	\$ 1,105,400
2027	S27	1155	8" Willard Ct./Willard Cir. - Hillsdale to Beverly	\$ 332,063
	S27	525	8" Beverly - Willard Ct. to New York	\$ 150,938
	F27		Valve Replacement Program	\$ 75,000
	F27	2000	8" 83rd St. - Madison to Aurora	\$ 575,000
	F27	450	8" Horton - Rolling Green to 83rd	\$ 129,375
			Total	\$ 1,262,376
2028	S28	930	8" Urbandale Avenue - 64th to 67th	\$ 274,350
	F28		Valve Replacement Program	\$ 75,000
	F28	2600	12" Douglas Ave. - 104th to east of 111th	\$ 1,227,200
			Total	\$ 1,576,550
Total Capital Improvement Program				<u>\$ 7,659,851</u>

## **URBANDALE WATER UTILITY**

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Management's Discussion and Analysis

June 30, 2023 and 2022

Projects may be adjusted forward or back depending on the timing of developments in the various areas and funds available as cash flows are adjusted to reflect actual revenues and expenses. (S) and (F) stands for spring and fall construction.

### **Economic Factors and Next Year's Budget and Rates**

Based on historical trends, current fiscal year activity and building permits issued by the City of Urbandale, the Water Utility anticipates the following:

- Development is projected to see continued growth in the western part of the City which will increase the contributed assets of the Water Utility and the revenue from new customers.
- The 2023-24 fiscal year budget will show increases in revenues and disbursements due to anticipated increase in water and sewer sales and services to Urbandale customers. The rate the Urbandale Water Utility will be charged for water purchased from the Des Moines Water Works is projected to increase in April of 2024. This rate increase will be evaluated to determine if rate increases to our customers are necessary.
- The utility is looking into developing an ASR (Aquifer Recovery Storage) facility which will help shave peaking to the system. This will take a few years to develop its full potential which will provide additional capacity during the summer months. Cost will be bonded for and spread out over several years.

The Water Utility tracks water sales on a calendar year basis. Table C shows a trend line for the past 7 years allowing a visual look at the increase or decrease in water sales. Water sales are estimated using past history of water sales, weather conditions and population increases.

## URBANDALE WATER UTILITY

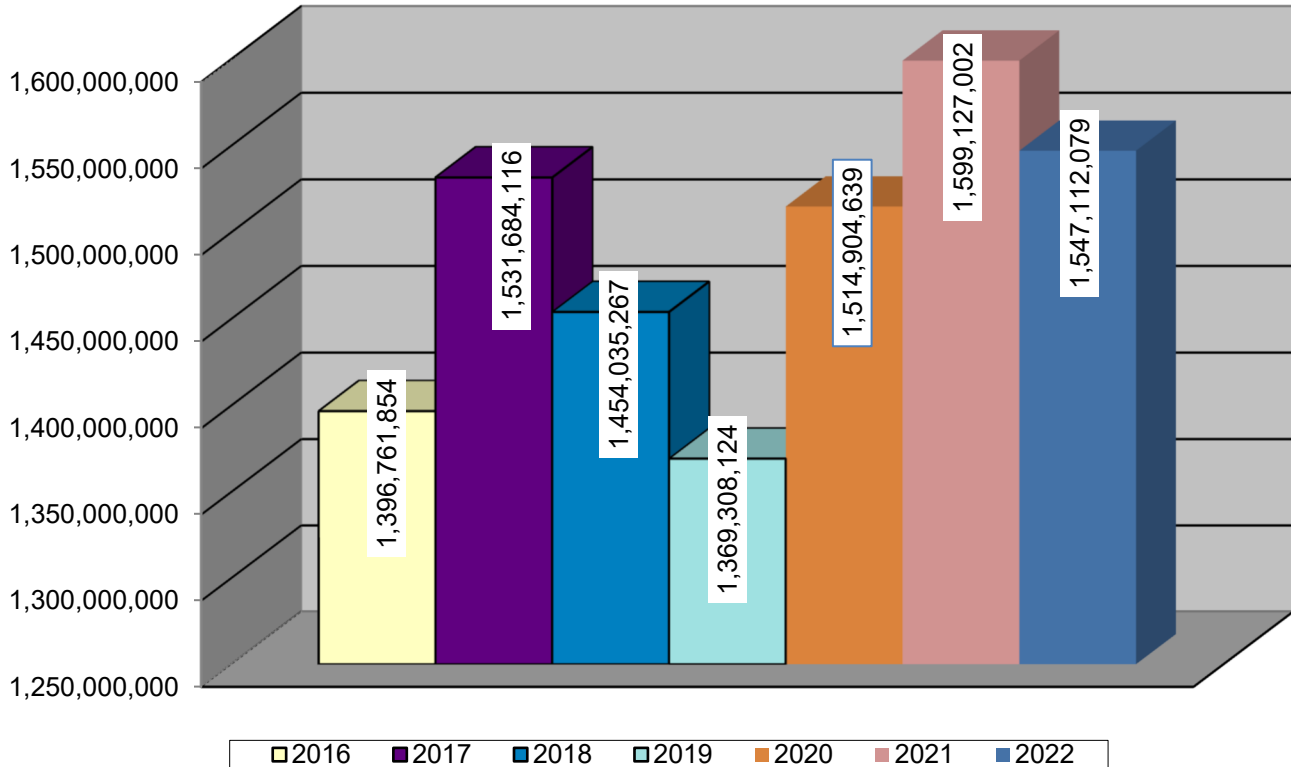
(A Component Unit of the City of Urbandale, Iowa)  
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Management's Discussion and Analysis

June 30, 2023 and 2022

Table C

### Water Sold 2016-2022



### Contacting the Urbandale Water Utility's Financial Management

This financial report is designed to provide customers, investors and creditors with a general overview of the Water Utility's finances and to demonstrate the Utility's accountability for the business aspects of the entity. If there are questions about this report or additional financial information is needed, please contact the Urbandale Water Utility, at 3720 86<sup>th</sup> Street, Urbandale, Iowa 50322.

# URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Statements of Net Position

June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
<b>Assets and Deferred Outflows of Resources</b>		
Current assets:		
Cash (note 2)	\$ 99,494	220,476
Cash equivalents (note 2)	11,278,823	9,568,230
Accounts receivable	2,114,159	1,502,222
Leases receivable (note 9)	91,048	82,062
Due from City of Urbandale	19,057	37,448
Prepaid expense and other assets	71,705	52,878
Inventories, at cost	264,743	240,348
Total current assets	<u>13,939,029</u>	<u>11,703,664</u>
Restricted assets:		
Cash and cash equivalents (note 2)	190,650	184,513
Due from City of Urbandale	480	1,560
Total restricted assets	<u>191,130</u>	<u>186,073</u>
Noncurrent assets:		
Leases receivable (note 9)	1,762,117	1,745,986
Total noncurrent assets	<u>1,762,117</u>	<u>1,745,986</u>
Capital assets (note 3):		
Building	1,181,173	1,181,173
Distribution system	45,440,330	41,364,213
Land	2,198,900	2,198,900
Equipment	1,088,815	988,622
Construction in progress	1,045,922	732,221
	50,955,140	46,465,129
Less accumulated depreciation	<u>17,858,703</u>	<u>16,891,400</u>
Net capital assets	<u>33,096,437</u>	<u>29,573,729</u>
Total assets	<u>48,988,713</u>	<u>43,209,452</u>
Deferred outflows of resources:		
Pension related deferred outflows	221,846	215,525
OPEB related deferred outflows	62,262	55,711
Total deferred outflows of resources	<u>284,108</u>	<u>271,236</u>
Total assets and deferred outflows of resources	<u>\$ 49,272,821</u>	<u>43,480,688</u>

See accompanying notes to financial statements.

# URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Statements of Net Position

June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
<b>Liabilities, Deferred Inflows and Net Position</b>		
Liabilities:		
Current liabilities payable from current assets:		
Accounts payable	\$ 88,157	59,838
Due to other governments	1,453,468	1,039,632
Due to City of Urbandale	83,800	67,964
Compensation and payroll taxes	50,957	114,513
Compensated absences (note 4)	118,715	117,763
Interest payable	1,323	1,807
Current portion of capital loans payable (note 4)	307,000	300,000
	<u>2,103,420</u>	<u>1,701,517</u>
Current liabilities payable from restricted assets:		
Customer deposits	143,590	139,560
Total current liabilities	<u>2,247,010</u>	<u>1,841,077</u>
Long-term liabilities:		
Capital loans payable (note 4)	568,000	875,000
Compensated absences (note 4)	191,618	214,497
Total OPEB liability (note 6)	342,400	310,700
Net pension liability (note 5)	705,451	24,782
Total long-term liabilities	<u>1,807,469</u>	<u>1,424,979</u>
Total liabilities	<u>4,054,479</u>	<u>3,266,056</u>
Deferred inflows of resources:		
Pension related deferred inflows	101,336	939,925
OPEB related deferred inflows	17,804	18,961
Lease related deferred inflows	1,853,166	1,828,048
Total deferred inflows of resources	<u>1,972,306</u>	<u>2,786,934</u>
Net Position:		
Net investment in capital assets	32,860,437	29,106,729
Unrestricted	10,385,599	8,320,969
Total net position	<u>43,246,036</u>	<u>37,427,698</u>
Commitments (note 8)		
Total liabilities, deferred inflows and net position	<u>\$ 49,272,821</u>	<u>43,480,688</u>

See accompanying notes to financial statements.



# URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Statements of Revenues, Expenses, and Changes in Net Position Years ended June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Operating revenues:		
Metered sales	\$ 12,347,409	10,884,011
Other	722,845	1,028,820
Total operating revenues	<u>13,070,254</u>	<u>11,912,831</u>
Operating expenses:		
Water purchases	6,053,556	4,801,436
Distribution operations	1,387,236	1,238,966
Distribution maintenance	732,634	692,049
Accounting and collection	729,747	686,543
General and administrative	825,775	727,531
Depreciation	1,022,309	924,963
Total operating expenses	<u>10,751,257</u>	<u>9,071,488</u>
Operating income	<u>2,318,997</u>	<u>2,841,343</u>
Nonoperating revenues (expenses):		
Interest income	374,705	59,358
Interest expense and fiscal charges	(22,970)	(23,392)
Contribution (note 8)	—	(3,040,758)
Lease revenue	118,703	119,216
Miscellaneous income	25,555	6,324
Total nonoperating revenues (expenses), net	<u>495,993</u>	<u>(2,879,252)</u>
Income before capital contributions	2,814,990	(37,909)
Capital contributions	<u>3,003,348</u>	<u>1,425,418</u>
Change in net position	5,818,338	1,387,509
Net position at beginning of year	<u>37,427,698</u>	<u>36,040,189</u>
Net position at end of year	<u>\$ 43,246,036</u>	<u>37,427,698</u>

See accompanying notes to financial statements.

# **URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Statements of Cash Flows

Years ended June 30, 2023 and 2022

	<b>2023</b>	<b>2022</b>
Cash flows from operating activities:		
Cash receipts from customers and users	\$ 12,886,372	12,138,070
Cash payments to suppliers	(7,298,599)	(5,990,384)
Cash receipts on behalf of other governments	10,812,185	10,330,892
Cash payments to other governments	(10,828,021)	(10,327,889)
Cash payments to employees	(1,917,508)	(1,757,414)
Other operating cash payments	(712,522)	(572,657)
Net cash provided by operating activities	<u>2,941,907</u>	<u>3,820,618</u>
Cash flows from noncapital financing activities:		
Cash receipts from lease	118,703	119,216
Cash receipts from miscellaneous income	25,555	6,324
Net cash provided by noncapital financing activities	<u>144,258</u>	<u>125,540</u>
Cash flows from capital and related financing activities:		
Purchase of capital assets	(1,541,669)	(1,223,115)
Cash paid for interest	(23,453)	(29,311)
Principal payments on revenue bonds and capital loans	(300,000)	(294,000)
Cash paid for capital contributions	—	(3,040,758)
Net cash used in capital and related financing activities	<u>(1,865,122)</u>	<u>(4,587,184)</u>
Cash flows from investing activities:		
Cash received from interest	374,705	59,358
Net increase (decrease) in cash and cash equivalents	1,595,748	(581,668)
Cash and cash equivalent at beginning of year	9,973,219	10,554,887
Cash and cash equivalents at end of year	\$ <u>11,568,967</u>	<u>9,973,219</u>
Reconciliation of cash and cash equivalents to the balance sheet:		
Cash	\$ 99,494	220,476
Cash equivalent	11,278,823	9,568,230
Restricted assets - cash and cash equivalents	190,650	184,513
Total cash and cash equivalents at end of year	\$ <u>11,568,967</u>	<u>9,973,219</u>
Reconciliation of operating income to net cash provided by operating activities		
Operating income	\$ 2,318,997	2,841,343
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	1,022,309	924,963
Change in:		
Accounts receivable	(611,937)	345,836
Due from City of Urbandale	19,471	(11,010)
Prepaid expense	(18,827)	(3,497)
Inventories, at cost	(24,395)	7,259
Accounts payable	28,319	34,349
Due to other governments	413,836	(116,754)
Due to City of Urbandale	15,836	(3,003)
Compensation and payroll taxes	626,886	(1,175,387)
Deferred inflows and outflows of resources	(852,618)	966,349
Customer deposits	4,030	10,170
Net cash provided by operating activities	\$ <u>2,941,907</u>	<u>3,820,618</u>

Schedule of noncash capital and related financing activities –

Contribution from developers, water distribution system, \$3,003,348 in 2023 and \$1,425,418 in 2022.

See accompanying notes to financial statements.

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

Notes to Financial Statements

June 30, 2023 and 2022

### **(1) Summary of Significant Accounting Policies**

#### ***(a) Organization and Basis of Accounting***

The accompanying financial statements of the Urbandale Water Utility have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The Water Utility is governed by a three-member board of trustees nominated by the Mayor and elected by the City Council. Under Chapter 388 of the Code of Iowa and Urbandale City Ordinance, the Water Utility Board is independent and has all the rights of a City Council with the exception that it cannot levy taxes or issue general obligation bonds.

The Water Utility is a component unit of the City of Urbandale, Iowa (the City). The financial statements do not present the financial position and changes in net position of the City.

The flow of economic resources measurement focus and the accrual basis of accounting are used by the Urbandale Water Utility, wherein revenues are recognized when earned and expenses when incurred.

#### ***(b) Cash and Cash Equivalents***

Cash equivalents of the Water Utility include a money market account and an investment in the Iowa Public Agency Investment Trust (IPAIT), which is valued at amortized cost pursuant to Rule 2a-7 under the Investment Company Act of 1940 and is not subject to risk categorization. IPAIT was established under Iowa law to authorize cities, counties, and municipal utilities to jointly invest. IPAIT invests only in permitted investments as specified for public agencies by Iowa law. The board of trustees of IPAIT meets quarterly to monitor investment compliance and performance.

For purposes of the Statement of Cash Flows, all short-term cash investments that are highly liquid (including restricted assets) are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

#### ***(c) Accounts Receivable***

Utilizing the first billing subsequent to year-end, the Urbandale Water Utility accrues estimated unbilled water revenues for service rendered subsequent to the last billing date and prior to year-end, based upon the number of days unbilled. Management periodically reviews accounts receivable to determine if there are amounts that are uncollectible. Accounts receivable are written off when deemed uncollectible. The direct write off method approximates the allowance method. Therefore, no allowance is deemed necessary at June 30, 2023 and 2022.

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

Notes to Financial Statements

June 30, 2023 and 2022

**(d) Inventories**

Inventories of materials and supplies are valued at the lower of average cost or market. Inventories are recorded as expenditure at the time of consumption.

**(e) Capital Assets**

Building, distribution system, and equipment of the Urbandale Water Utility are stated at cost or at estimated historical cost if actual cost is not available. Contributed capital assets are recorded at acquisition value. Depreciation has been provided using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Building	40
Distribution system	50
Equipment	5 – 10

The cost of repairs and maintenance is charged to operations when incurred, while the cost of renewals or substantial improvements is capitalized. Reportable capital assets are defined by the Utility as assets with an initial cost in excess of \$5,000.

**(f) Restricted Assets**

Customer deposits are disclosed in the balance sheets as restricted assets and liabilities as they represent funds that may be refunded back to customers at the termination of their water service.

Restricted cash and cash equivalents after June 30, 2023 and June 30, 2022 also represents two capital loan sinking funds. These funds are being held for the repayment of the capital loans issued during the fiscal years ending June 30, 2010, and June 30, 2015.

**(g) Compensated Absences**

Water Utility employees accumulate vacation and sick leave hours for subsequent use or for payment upon termination, death, or retirement. These accumulations are recorded as liabilities and are expensed in the year earned.

**(h) Budgetary and Appropriation Data**

The Water Utility follows the same budgeting process as the City. State law mandates that annual budgets for funds other than Custodial and Internal Service for the fiscal year beginning July 1 must be certified to the county auditor no later than March 31. The Water Utility also annually adopts a five-year capital improvement plan. The review and adoption of a budget is handled in accordance with state laws, as there is no City Ordinance governing the budget process. Preliminary review of all operating budget requests is conducted by the City Manager (the Manager) at a departmental level. The Water Utility's budget is included in this process. The Manager's budget, considered as a plan of

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

### Notes to Financial Statements

June 30, 2023 and 2022

financial operation along with proposed sources of revenues, is presented to the Council at least two months prior to certification. The Council holds hearings with the Manager, department heads, boards, and commissions, as well as a public hearing prior to adopting a budget. By resolution, the Council adopts a budget effective July 1 and certifies it to the county auditor, who, in turn, certifies the City's budget to the State Department of Management. This budget becomes the appropriation and is prepared on a cash basis (budget basis).

Amendments to the budget are considered annually only if revenue sources are available (i.e., unanticipated revenues and budget surpluses). The actual amendment process, as prescribed by state law, is identical to the procedures followed for the original budget, including certification. The budgets for the fiscal years ending June 30, 2023 and June 30, 2022 were not amended.

State law allows budgeting and accounting to be on a cash basis rather than on a generally accepted accounting principles (GAAP) basis. A reconciliation of the differences between the budgetary and GAAP basis for the year ended June 30, 2023 is presented for the Water Utility in The Schedule of Cash Receipts and Cash Disbursements – Budget to Actual.

**(i) Financial Statement Presentation**

For financial statement purposes, the Urbandale Water Utility is treated as an enterprise fund, a proprietary fund type. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations, which includes providing water resources and related services to the citizens of Urbandale. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**(j) Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Iowa Public Employees' Retirement System (IPERS) and additions to/deductions from IPERS' fiduciary net position have been determined on the same basis as they are reported by IPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**(k) Total OPEB Liability**

For purposes of measuring the total OPEB liability, deferred outflows and inflows of resources related to OPEB and OPEB expense, information has been determined based on the Utility's actuary report. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

### Notes to Financial Statements

June 30, 2023 and 2022

**(l) *Deferred Outflows of Resources***

Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. Deferred outflows of resources consist of unrecognized items not yet charged to pension and OPEB expense and contributions from the employer after the measurement date, but before the end of the employer's reporting period.

**(m) *Deferred Inflows of Resources***

Deferred inflows of resources represent an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time.

Deferred inflows of resources consist of unrecognized items related to pension, OPEB, and leases.

**(n) *Leases***

A lessor should recognize a lease receivable and a deferred inflow of resources at the commencement of the lease term, with certain exceptions for leases of assets held as investments, certain regulated leases, short-term leases, and leases that transfer ownership of the underlying asset. A lessor should not derecognize the asset underlying the lease. The lease receivable should be measured at the present value of lease payments expected to be received during the lease term. The deferred inflow of resources should be measured at the value of the lease receivable plus any payments received at or before the commencement of the lease term that relate to future periods.

**(2) *Cash Deposits and Cash Equivalents***

At June 30, 2023 and 2022, the Urbandale Water Utility's cash deposits were covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to ensure there will be no loss of public funds.

At June 30, 2023 and 2022, cash equivalents included a money market account of \$5,785,014 and \$6,254,675, respectively, and an investment in the Iowa Public Agency Investment Trust (IPAIT) \$5,637,399 and \$3,453,114 respectively, which is valued at amortized cost pursuant to Rule 2a-7 under the Investment Company Act of 1940, and is not subject to risk categorization. Additionally, there are checking accounts with \$146,554 and \$265,430, respectively.

*Interest rate risk.* The Water Utility's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the Water Utility.

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

Notes to Financial Statements

June 30, 2023 and 2022

*Credit risk.* The investment in Iowa Public Agency Investment Trust is unrated. IPAIT was established under Iowa law to authorize cities, counties, and municipal utilities to jointly invest. IPAIT invests only in permitted investments as specified for public agencies by Iowa law. The board of trustees of IPAIT meets quarterly to monitor investment compliance and performance.

*Concentration of credit risk.* The Water Utility places no limit on the amount that may be invested in any one issuer, but does have a diversification policy to eliminate risk of loss resulting from over concentration of assets in a specific maturity, a specific issue, or a specific class of securities.

*Custodial credit risk – deposits.* In the case of deposits, this is the risk that in the event of a credit union failure, the Utility's deposits may not be returned to it. The Water Utility's deposits are entirely covered by the National Credit Union Administration or by letters of credit in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

*Custodial credit risk – investments.* For an investment, this is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Water Utility held no such investments during the year.

The Utility had no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No. 72.

# **URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Notes to Financial Statements

June 30, 2023 and 2022

### **(3) Capital Assets**

Capital assets activity for the year ended June 30, 2023 and 2022 is as follows:

	<b>2023</b>			
	<b>June 30, 2022</b>			<b>June 30, 2023</b>
	<b>Balance</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance</b>
Capital assets, not being depreciated				
Land	\$ 2,198,900	—	—	2,198,900
Construction in progress	732,221	1,045,922	732,221	1,045,922
Total capital assets, not being depreciated	2,931,121	1,045,922	732,221	3,244,822
Capital assets being depreciated:				
Equipment	988,622	139,654	39,461	1,088,815
Buildings	1,181,173	—	—	1,181,173
Distribution system	41,364,213	4,091,662	15,545	45,440,330
Total capital assets being depreciated	43,534,008	4,231,316	55,006	47,710,318
Less accumulated depreciation for:				
Equipment	802,378	75,162	39,461	838,079
Buildings	866,979	30,617	—	897,596
Distribution system	15,222,043	916,530	15,545	16,123,028
Total accumulated depreciation	16,891,400	1,022,309	55,006	17,858,703
Total capital assets, net	\$ 29,573,729	4,254,929	732,221	33,096,437



# URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Notes to Financial Statements

June 30, 2023 and 2022

	<b>2022</b>			
	<b>June 30, 2021</b>			<b>June 30, 2022</b>
	<b>Balance</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance</b>
Capital assets, not being depreciated:				
Land	\$ 2,198,900	—	—	2,198,900
Construction in progress	1,201,499	732,221	1,201,499	732,221
Total capital assets, not being depreciated	3,400,399	732,221	1,201,499	2,931,121
Capital assets being depreciated:				
Equipment	982,846	5,776	—	988,622
Buildings	1,181,173	—	—	1,181,173
Distribution system	38,270,034	3,112,035	17,856	41,364,213
Total capital assets being depreciated	40,434,053	3,117,811	17,856	43,534,008
Less accumulated depreciation for:				
Equipment	744,526	57,852	—	802,378
Buildings	836,362	30,617	—	866,979
Distribution system	14,403,405	836,494	17,856	15,222,043
Total accumulated depreciation	15,984,293	924,963	17,856	16,891,400
Total capital assets, net	\$ 27,850,159	2,925,069	1,201,499	29,573,729

### (4) Long-term Obligations

#### (a) *Water Revenue Refunding Capital Loan Notes*

On June 1, 2015 the Utility issued \$1,963,000 in Water Revenue Refunding Capital Loan Notes. Interest is payable each December 1 and June 1 at a rate of 1.99%. Principal payments are due each June 1 and range from \$201,000 to \$236,000 with final maturity in 2024. The proceeds were used to refund \$2,275,000 of outstanding 2005 Water Revenue Bonds which had an interest rate of 3.90%. At June 30, 2023 the restricted cash on the balance sheet includes \$21,391 in the Sinking Fund. The debt is owned by Regions Bank and; therefore, constitutes a direct borrowing.

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

Notes to Financial Statements

June 30, 2023 and 2022

Principal and interest requirements to maturity for obligations at June 30, 2023 are as follows:

Years Ending June 30,	Water Revenue Refunding Capital Loan	
	Principal	Interest
2024	\$ 236,000	4,696
	<u>\$ 236,000</u>	<u>4,696</u>

**(b) Drinking Water State Revolving Fund**

The Urbandale Water Utility applied for and received a capital loan note from the Drinking Water State Revolving Fund on February 17, 2010 in the amount of \$1,671,000. The funds were used solely for the meter replacement project as defined in the application. Funds were disbursed from the Iowa Finance Authority when invoices were submitted by the Utility and approved for the project. The first \$332,000 disbursed to the Utility represents the forgivable portion of the loan. The remaining \$1,339,000 was disbursed over the next 24 months and will be repaid semi-annually over a twenty year period. A loan servicing fee is payable each June 1 at a rate of .25% of the principal amount of the loan outstanding. Interest is payable each December 1 and June 1 at a rate of 3.0%. Principal payments are due June 1 of each year, and range from \$65,000 to \$89,000 with final maturity in 2031. Effective June 1, 2020, the interest rate was reduced to 1.75% that will result in an interest savings of \$66,312. At June 30, 2023 the restricted cash on the balance sheet includes \$25,669 in the Sinking Fund. The debt is owned by the Iowa Finance Authority and; therefore, constitutes a direct borrowing.

Principal and interest requirements to maturity for obligations at June 30, 2023 are as follows:

Years Ending June 30,	Capital Loan	
	Principal	Interest
2024	\$ 71,000	11,183
2025	74,000	9,940
2026	76,000	8,645
2027	78,000	7,315
2028	81,000	5,950
2029-2031	<u>259,000</u>	<u>9,152</u>
	<u>\$ 639,000</u>	<u>52,185</u>

# **URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
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## Notes to Financial Statements

June 30, 2023 and 2022

Changes in long-term obligations for the year ended June 30, 2023 and 2022 are as follows:

	<b>Balance</b>			<b>Balance</b>	<b>Due within</b>
	<b>June 30, 2022</b>	<b>Additions</b>	<b>Reductions</b>	<b>June 30, 2023</b>	<b>1 year</b>
Water revenue refunding	\$ 467,000	—	231,000	236,000	236,000
Capital loan	708,000	—	69,000	639,000	71,000
Compensated absences	332,260	—	21,927	310,333	118,715
Total	<u>\$ 1,507,260</u>	<u>—</u>	<u>321,927</u>	<u>1,185,333</u>	<u>425,715</u>

	<b>Balance</b>			<b>Balance</b>	<b>Due within</b>
	<b>June 30, 2021</b>	<b>Additions</b>	<b>Reductions</b>	<b>June 30, 2022</b>	<b>1 year</b>
Water revenue refunding	\$ 694,000	—	227,000	467,000	231,000
Capital loans	775,000	—	67,000	708,000	69,000
Compensated absences	347,255	—	14,995	332,260	117,763
Total	<u>\$ 1,816,255</u>	<u>—</u>	<u>308,995</u>	<u>1,507,260</u>	<u>417,763</u>

## **(5) Retirement Plans**

### **(a) Iowa Public Employee Retirement System**

Plan Description – IPERS membership is mandatory for employees of the Utility. Employees of the Utility are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by Iowa Public Employees' Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at P.O. Box 9117, Des Moines, Iowa 50306-9117 or at [www.ipers.org](http://www.ipers.org).

IPERS benefits are established under Iowa Code chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits – A regular member may retire at normal retirement age and receive monthly benefits without an early retirement deduction. Normal retirement age is age 65, any time after reaching age 62 with 20 or more years of covered employment, or when the member's years of service plus the member's age at the last birthday equals or exceeds 88, whichever comes first. These qualifications must be met on the member's first month of entitlement to benefits. Members cannot begin receiving retirement

## URBANDALE WATER UTILITY

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### Notes to Financial Statements

June 30, 2023 and 2022

benefits before age 55. The formula used to calculate a Regular member's monthly IPERS benefit includes:

- A multiplier (based on years of service).
- The member's highest five-year average salary. (For members with service before June 30, 2012, the highest three-year average salary as of that date will be used if it is greater than the highest five-year average salary.)

If a member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25 percent for each month that the member receives benefits before the member's earliest normal retirement age. For service earned on or after July 1, 2012, the reduction is 0.50 percent for each month that the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payments.

Disability and Death Benefits – A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefits or calculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

Contributions – Contribution rates are established by IPERS following the annual actuarial valuation, which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. State statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll, based on the Actuarial Amortization Method adopted by the Investment Board.

In fiscal years 2023 and 2022, pursuant to the required rate, Regular members contributed 6.29 percent of covered payroll, and the Utility contributed 9.44 percent of covered payroll for a total rate of 15.73 percent.

The Utility's total contributions to IPERS for the year ended June 30, 2023 and 2022 were \$161,309 and \$141,963, respectively.

# **URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Notes to Financial Statements

June 30, 2023 and 2022

Net Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At June 30, 2023 and 2022, the Utility reported a liability of \$705,451 and \$24,782 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022 and 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Utility's proportion of the net pension liability was based on the Utility's share of contributions to IPERS relative to the contributions of all IPERS participating employers. At June 30, 2022, the Utility's collective proportion was .018672 percent which was an increase of .025850 percent from its proportion measured as of June 30, 2021 of (.0071785) percent.

For the year ended June 30, 2023 and 2022, the Utility recognized pension expense (income) of \$(2,929) and (\$79,968), respectively. At June 30, 2023 and 2022, the Utility reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>2023</b>		<b>2022</b>	
	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual results	\$ 31,273	9,663	18,855	18,933
Changes of assumptions	599	17	16,210	-
Net difference between projected and actual earnings on IPERS' investments.	-	75,517	-	897,908
Changes in proportion and differences between Utility contributions and the Utility's share of contributions	28,665	16,139	38,497	23,084
Utility contributions subsequent to the measurement date	161,309	-	141,963	-
Total	\$ <u>221,846</u>	<u>101,336</u>	<u>215,525</u>	<u>939,925</u>

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

### Notes to Financial Statements

June 30, 2023 and 2022

The \$161,309 in 2023 and \$141,963 in 2022 reported as deferred outflows of resources related to pensions resulting from the Utility contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024 and 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ending</b>		<b>Year Ending</b>	
<b>June 30,</b>	<b>2023</b>	<b>June 30,</b>	<b>2022</b>
2024	\$ (62,157)	2023	\$ (211,559)
2025	(49,278)	2024	(214,906)
2026	(88,705)	2025	(202,116)
2027	157,471	2026	(241,324)
2028	1,870	2027	3,542
	<u>\$ (40,799)</u>		<u>\$ (866,363)</u>

There were no non-employer contributing entities to IPERS.

Actuarial Assumptions – The total pension liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions applied to all periods included in the measurement, as follows:

Rate of inflation (effective June 30, 2017)	2.60% per annum
Rates of salary increase (effective June 30, 2017)	3.25 to 16.25% average, including inflation. Rates vary by membership group.
Long-term Investment rate of return (effective June 30, 2017)	7.00%, compounded annually, net of investment expense, including inflation.
Wage growth (effective June 30, 2017)	3.25% per annum based on 2.60% inflation and 0.65% real wage inflation.

The actuarial assumptions used in the June 30, 2022 valuation were based on the results of a quadrennial experience study covering the period of July 1, 2017 through June 30, 2021.

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
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June 30, 2023 and 2022

Mortality rates used in the 2022 valuation were based on the PubG-2010 mortality tables with mortality improvements modeled using Scale MP-2021.

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	22.0%	3.57%
International equity	17.5	4.79
Global smart beta equity	6.0	4.16
Core plus fixed income	20.0	1.66
Public Credit	4.0	3.77
Cash	1.0	0.77
Private equity	13.0	7.57
Private real assets	8.5	3.55
Private credit	8.0	3.63
	100.0%	

Discount Rate – The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that employee contributions from the Utility will be made at contractually required rate and contributions from the Utility will be made at contractually required rates, actuarially determined. Based on those assumptions, the IPERS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on IPERS' investments was applied to all periods of projected benefit payments to determine the total pension liability.

## URBANDALE WATER UTILITY

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### Notes to Financial Statements

June 30, 2023 and 2022

Sensitivity of the Utility's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Utility's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the Utility's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower (6.00%) or 1% higher (8.00%) than the current rate.

	<b>1% Decrease ( 6.00% )</b>	<b>Discount Rate ( 7.00% )</b>	<b>1% Increase ( 8.00% )</b>
Utility's proportionate share of the net pension liability at June 30, 2023	\$ 1,314,346	705,451	168,853
	<b>1% Decrease (6.00%)</b>	<b>Discount Rate (7.00%)</b>	<b>1% Increase (8.00%)</b>
Utility's proportionate share of the net pension liability at June 30, 2022	\$ 877,131	24,782	(689,540)

IPERS' Fiduciary Net Position – Detailed information about the IPERS' fiduciary net position is available in the separately issued IPERS financial report which is available on IPERS' website at [www.ipers.org](http://www.ipers.org).

Payables to IPERS – At June 30, 2023 and 2022, the Utility reported payables to IPERS of \$0 and \$10,598, respectively for legally required employer contributions and \$0 and \$7,062, respectively for legally required employee contributions which had been withheld from employee wages but not yet remitted to IPERS.

#### **(b) Money Purchase Plan**

The Water Utility also offers its employees a money purchase plan created and administered in accordance with Internal Revenue Code Section 401(a). The plan, available to all full-time Water Utility employees, permits them to contribute up to 8% of their salary with the Water Utility matching 60% of the employee's contribution. Additionally, the Utility offers its employees the option of contributing to a 457 or Roth IRA deferred compensation plan in accordance with Internal Revenue Code Sections 457(g) and 408A(c)(5). The Utility does not make contributions to either of these plans. All assets and income of the plans are held in trusts established for the exclusive benefit of eligible participants and their beneficiaries. No part of the trusts shall revert to the Water Utility or be used for or diverted to purposes other than the exclusive benefit of participants and their beneficiaries. Third-party administrators who act in a trustee capacity manage the plans. Accordingly, these plan assets are not reported in the Water Utility's financial statements. The contributions made by the Utility to the 401(a) plan were \$61,887 and \$53,214 for the years ended June 30, 2023 and 2022, respectively. Employee contributions to the 401(a) were \$108,406 and \$88,690, the 457 were \$51,037 and \$36,296 the Roth IRA were \$9,423 and \$8,970 for the years ended June 30, 2023 and 2022, respectively.



## URBANDALE WATER UTILITY

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### (6) Other Postemployment Benefits (OPEB)

Plan Description - The Utility administers a single-employer benefit plan which provides medical and prescription drug benefits for employees, retirees and their spouses. Group insurance benefits are established under Iowa Code Chapter 509A.13. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

OPEB Benefits – Individuals who are employed by the Utility are eligible to participate in the group health plan and are eligible to continue healthcare benefits upon a bona fide retirement as defined by IPERS or Social Security. Retirees under age 65 receive one month of insurance for each year of service which results in an implicit rate subsidy and an OPEB liability.

Retired participants must be age 55 or older at retirement. At June 30, 2023, the following employees were covered by the benefit terms:

	<u>2023</u>	<u>2022</u>
Inactive employees currently receiving benefit payments	1	0
Active employees	<u>20</u>	<u>17</u>
Total	<u>21</u>	<u>17</u>

Total OPEB Liability - The Utility's total OPEB liability of \$342,400 was measured as of June 30, 2023, and was determined by an actuarial valuation as of July 1, 2021.

Actuarial Assumptions - The total OPEB liability in the July 1, 2021 actuarial valuation was determined using the following actuarial assumptions and the entry age normal actuarial cost method, applied to all period included in the measurement.

Rate of inflation (effective July 1, 2021)	3.00% per annum
Discount rate (effective July 1, 2021)	2.37%, compounded annually, including inflation.
Health care cost trend rate (effective July 1, 2021)	6.00%

Discount Rate – The discount rate used to measure the total OPEB liability was 2.37% which reflects the index rate for 20-year tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher as of the measurement date.

# **URBANDALE WATER UTILITY**

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The actuarial assumptions used in the June 30, 2023 valuation were based on the results of an actuarial experience study with dates corresponding to those listed above.

### Changes in the Total OPEB Liability

	<u>2023</u>	<u>2022</u>
Total OPEB liability beginning of year	\$ 310,700	298,157
Changes for the year:		
Service cost	12,058	11,376
Interest	7,649	7,336
Change in assumptions	-	13,209
Change in experience	11,993	(19,378)
Net changes	31,700	12,543
Total OPEB liability end of year	\$ 342,400	310,700

Sensitivity of the Utility's total OPEB Liability to Changes in the Discount Rate – The following presents the total OPEB liability of the Utility, as well as what the Utility's total OPEB liability would be if it were calculated using a discount rate that is 1% lower (1.37%) or 1% higher (3.37%) than the current discount rate.

	<u>1% Decrease (1.37%)</u>	<u>Discount Rate (2.37%)</u>	<u>1% Increase (3.37%)</u>
2023 Total OPEB liability	\$ 361,906	342,400	324,111
	<u>1% Decrease (1.37%)</u>	<u>Discount Rate (2.37%)</u>	<u>1% Increase (3.37%)</u>
2022 Total OPEB liability	\$ 328,639	310,700	293,893

Sensitivity of the Utility's Total OPEB Liability to Changes in the Healthcare Cost Trend Rates - The following presents the total OPEB liability of the Utility, as well as what the Utility's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1% lower (5.00%) or 1% higher (7.00%) than the current healthcare cost trend rates.

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June 30, 2023 and 2022

		<b>1% Decrease ( 5.00% )</b>	<b>Healthcare Cost Trend Rate ( 6.00% )</b>	<b>1% Increase ( 7.00% )</b>
2023 Total OPEB liability	\$	329,670	342,400	355,522
		<b>1% Decrease ( 5.00% )</b>	<b>Healthcare Cost Trend Rate ( 6.00% )</b>	<b>1% Increase ( 7.00% )</b>
2022 Total OPEB liability	\$	301,994	310,700	319,597

OPEB Expense and Deferred Outflows and Inflows of Resources Related to OPEB - For the year ended June 30, 2023, the Utility recognized OPEB expense of \$23,992.

At June 30, 2023, the Utility reported deferred outflows of resources related to OPEB from the following resources:

		<b>2023</b>		<b>2022</b>
		<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>	<b>Deferred Outflows of Resources</b>
Differences between expected and actual experience	\$	62,262	17,804	55,711
				18,961

The amount reported as deferred outflows and inflows of resources related to OPEB will be recognized as OPEB expense as follows:

<b>Year Ending June 30,</b>		<b>2023</b>	<b>Year Ending June 30,</b>		<b>2022</b>
2024	\$	4,285	2023	\$	3,565
2025		4,285	2024		3,565
2026		4,285	2025		3,565
2027		4,285	2026		3,565
2028		4,285	2027		3,565
Thereafter		23,035	Thereafter		18,925
	\$	<u>44,460</u>		\$	<u>36,750</u>

## URBANDALE WATER UTILITY

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### Notes to Financial Statements

June 30, 2023 and 2022

#### **(7) Risk Management**

The Utility is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. Workers compensation and general liability and auto liability coverages are provided through the Utility's participation in self-insurance risk pools as described in the subsequent paragraphs. Commercial insurance is purchased for all other risks of loss. Settlements have not exceeded coverages for each of the past three fiscal years.

##### ***(a) Iowa Municipalities Workers' Compensation Association***

The Utility is a member of the Iowa Municipalities Workers' Compensation Association (the Association). The Association is a local government risk-sharing pool whose more than 530 members include various municipal and county governments throughout the State of Iowa. The Association was formed in July, 1981 to formulate, develop and administer, on behalf of the member governments, a program of joint self-insurance to stabilize costs related to members' workers' compensation liabilities. The members participating in the Association to manage and conduct the business and affairs of the Association elect a board of trustees consisting of seven members. Program components include claims management, member education and loss control services. There have been no reductions in insurance coverage from prior years.

Each member pays annual premiums determined by using applicable standard rates for the exposure to risk and applicable experience modification factors of the National Council on Compensation Insurance. Each member may be subject to additional premiums to pay its pro rata share of claims which exceeds the Association's resources available to pay such claims. A distribution to members may also be made if the Association has excess monies remaining after payment of claims and expenses. The Association uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. Claims exceeding \$750,000 are reinsured in an amount not to exceed \$2,000,000 per occurrence. Members may withdraw from the Association at any time provided they provide assets for settlement of all pending claims.

The Utility's premium contributions to the Association are recorded as expenditures from its operating funds at the time of payment to the risk pool. The Utility's annual contributions to the Association for the year ended June 30, 2023 were \$13,100.

##### ***(b) Iowa Communities Assurance Pool***

The Utility is a member of the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 800 members include various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, employment practices liability, public officials' liability, police professional liability, property, inland marine and boiler/machinery. There have been no reductions in insurance coverage from prior years.

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Urbandale, Iowa

### **Notes to Financial Statements**

June 30, 2023 and 2022

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual casualty operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses estimated for the fiscal year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained at a level determined by the Board not to exceed 300% of basis rate.

The Pool also provides property coverage. Members who elect such coverage make annual property operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses, reinsurance premiums, losses and loss expenses for property risks estimated for the fiscal year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The Utility's property and casualty contributions to the risk pool are recorded as expenditures from its operating funds at the time of payment to the risk pool. The Utility's contributions to the Pool for the year ended June 30, 2023 were \$65,926.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$500,000 per claim. Claims exceeding \$500,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the Utility's risk-sharing certificate. Property and automobile physical damage risks are retained by the Pool up to \$250,000 each occurrence. Property risks exceeding \$250,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the Utility's risk-sharing certificate.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim, property loss or series of claims or losses exceeds the amount of risk-sharing protection provided by the Utility's risk-sharing certificate, or in the event a casualty claim, property loss or series of claims or losses exhausts the Pool's funds and any excess risk-sharing recoveries, then payment of such claims or losses shall be the obligation of the respective individual member against whom the claim was made or the loss was incurred.

The Utility does not report a liability for losses in excess of reinsurance or excess risk-sharing recoveries unless it is deemed probable such losses have occurred and the amount of such loss can be reasonably estimated. Accordingly, at June 30, 2023, no liability has been recorded in the Utility's financial statements. As of June 30, 2023, settled claims have not exceeded the risk pool or reinsurance coverage since the Pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all casualty claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

Notes to Financial Statements

June 30, 2023 and 2022

withdrawal. Upon withdrawal, a formula set forth in the Pool's intergovernmental contract with its members is applied to determine the amount (if any) to be refunded to the withdrawing member.

### (8) Commitments

#### (a) *Des Moines Water Works*

The Urbandale Water Utility has entered into agreements with Des Moines Water Works for the construction of Des Moines Water Works-owned booster stations, a treatment plant, feeder mains, and a storage tank, which will enhance service to the City. Des Moines Water Works designed, constructed, and financed the booster stations, a treatment plant, feeder mains, and storage tank through issuance of revenue bonds. On October 12, 2021 the Urbandale Water Board of Trustees passed a Resolution Authorizing the Redemption of Urbandale Water Utility's Portion of Outstanding Water Revenue Refunding Bonds, Series 2012B, of the Des Moines Water Works, City of Des Moines, State of Iowa, dated October 30, 2012. The redemption in the amount of \$3,692,493 consisted of outstanding principal. The final payment distribution November 18, 2021 was made from the General Fund in the amount of \$2,592,782 and the Reserve Fund in the amount of \$1,099,711 for a total of \$3,692,493. By satisfying this obligation early, the Utility saved \$206,263 in interest payments.

#### (b) *Central Iowa Regional Drinking Water Commission*

The Urbandale Water Utility, in conjunction with 23 other governmental entities that provide water services, created a Central Iowa Regional Drinking Water Commission (the Commission). The Commission was created to (1) jointly plan and coordinate implementation for water supply, treatment, distribution, and storage facilities; (2) enable the participants in the Commission to jointly provide services in a cost effective manner; and (3) enable the participants in the Commission to undertake joint or coordinated procurement of goods and services. The Commission has not set a budget for expenditures. The Water Utility will be responsible for its proportional share of the budgeted expenses, which will be determined on the basis of the ratio of its retail customer accounts to the total retail customers of all participants, using the most recent information available each year.

### (9) Leases

The Water Utility leases a portion of its facilities for cellular antenna sites. The leases are non-cancelable for initial periods of five years, with five renewal periods ranging from three to five years. The Water Utility believes the lessee will exercise the renewal options with reasonable certainty. The agreements allow for increases at renewals. During the year ended June 30, 2023 and June 30, 2022, the Water Utility recognized \$118,703 and \$119,216 in lease revenue, respectively related to the agreements. At June 30, 2023, the Water Utility recorded \$1,853,165 in lease receivables and deferred inflows of resources for the

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

Notes to Financial Statements

June 30, 2023 and 2022

arrangement. The Water utility used an interest rate of 2.0%, based on the rates available to finance construction projects over the similar time periods.

Remaining amounts to be received associated with these leases are as follows:

<b>Fiscal Year Ended</b>		<b>Lease Revenue</b>
<b>June 30,</b>		
2024	\$	91,048
2025		97,676
2026		105,336
2027		112,135
2028		114,377
2029-2033		580,002
2034-2038		512,855
2039-2043		209,564
2044		30,172
	\$	<u>1,853,165</u>

**URBANDALE WATER UTILITY**  
(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa  
Required Supplementary Information  
Schedule of the Utility's Proportionate Share of the Net Pension Liability  
Iowa Public Employees' Retirement System - IPERS  
For the Last Nine Years

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Utility's proportionate share of the net pension liability (asset)	0.0186720%	0.0071785%	0.0171294%	0.0179618%	0.0173791%	0.0168905%	0.0170391%	0.0170161%	0.0175847%
Utility's proportion of the net pension liability (asset)	\$ 705,451	24,782	1,203,293	1,040,109	1,099,795	1,125,122	1,072,327	840,677	697,393
Utility's covered payroll	\$ 1,503,841	1,442,877	1,360,104	1,367,021	1,306,205	1,260,797	1,222,791	1,165,755	1,150,666
Utility's proportionate share of the net pension liability as a percentage of its covered payroll	46.91%	1.72%	88.47%	76.09%	84.20%	89.24%	87.70%	72.11%	60.61%
Plan fiduciary net position as a percentage of the total pension liability.	91.40%	100.81%	82.90%	85.45%	83.62%	82.21%	81.82%	85.19%	87.61%

In accordance with GASB No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding year.

See accompanying notes to required supplementary information.

**Note:** GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the Utility will present information for those years for which information is available.



**URBANDALE WATER UTILITY**  
**(A Component Unit of the City of Urbandale, Iowa)**  
**Urbandale, Iowa**  
**Required Supplementary Information**  
**Schedule of Utility Contributions**  
**Iowa Public Employees' Retirement System - IPERS**  
**Last Ten Fiscal Years**

		<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Statutorily required contribution	\$	161,309	141,963	135,472	128,287	129,041	116,645	112,589	109,195	104,102	102,751
Contributions in relation to the statutorily required contribution		<u>161,309</u>	<u>141,963</u>	<u>135,472</u>	<u>128,287</u>	<u>129,041</u>	<u>116,645</u>	<u>112,589</u>	<u>109,195</u>	<u>104,102</u>	<u>102,751</u>
Contribution deficiency (excess)	\$	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Utility's covered payroll	\$	1,708,785	1,503,841	1,442,877	1,360,140	1,367,021	1,306,205	1,260,797	1,222,791	1,165,755	1,150,666
Contributions as a percentage of covered payroll		9.44%	9.44%	9.39%	9.43%	9.44%	8.93%	8.93%	8.93%	8.93%	8.93%

See accompanying notes to required supplementary information.

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

Notes to Required Supplementary Information – Pension Liability  
Year ended June 30, 2023

### Changes of benefit terms:

There are no significant changes in benefit terms.

### Changes of assumptions:

The 2022 valuation incorporated the following refinements after a quadrennial experience study:

- Changed mortality assumptions to the PubG-2010 mortality tables with mortality improvements modeled using Scale MP-2021.
- Adjusted retirement rates.
- Lowered disability rates.
- Adjusted termination rates.

The 2018 valuation implemented the following refinements as a result of a demographic assumption study dated June 28, 2018:

- Changed mortality assumptions to the RP-2014 mortality tables with mortality improvements modeled using Scale MP-2017.
- Adjusted retirement rates.
- Lowered disability rates.
- Adjusted the probability of a vested member electing to receive a deferred benefit.
- Adjusted the merit component of the salary increase assumption.

The 2017 valuation implemented the following refinements as a result of an experience study dated March 24, 2017:

- Decreased the inflation assumption from 3.00% to 2.60%.
- Decreased the assumed rate of interest on member accounts from 3.75% to 3.50% per year.
- Decreased the discount rate from 7.50% to 7.00%
- Decreased the wage growth assumption from 4.00% to 3.25%.
- Decreased the payroll growth assumption from 4.00% to 3.25%.

The 2014 valuation implemented the following refinements as a result of a quadrennial experience study:

- Decreased the inflation assumption from 3.25% to 3.00%
- Decreased the assumed rate of interest on member accounts from 4.00% to 3.75% per year.
- Adjusted male mortality rates for retirees.
- Moved from an open 30-year amortization period to a closed 30-year amortization period for the UAL (unfunded actuarial liability) beginning June 30, 2014. Each year thereafter, changes in the UAL from plan experience will be amortized on a separate closed 20-year period.

**URBANDALE WATER UTILITY**  
(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa  
Required Supplementary Information  
Schedule of Changes in the Utility's Total OPEB Liability, Related Ratios and Notes  
For the Last Six Years

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Service cost	\$ 12,058	11,376	8,448	8,448	7,084	7,084
Interest cost	7,649	7,336	8,573	7,775	8,013	6,954
Change in assumptions	-	13,209	-	-	-	-
Change in experience	11,993	(19,378)	17,424	9,098	14,983	14,409
Net change in total OPEB liability	31,700	12,543	34,445	25,321	30,080	28,447
Total OPEB liability beginning of year	310,700	298,157	263,712	238,391	208,311	179,864
Total OPEB liability end of year	<u>\$ 342,400</u>	<u>310,700</u>	<u>298,157</u>	<u>263,712</u>	<u>238,391</u>	<u>208,311</u>
Covered-employee payroll	\$ 1,719,906	1,426,443	1,402,066	1,389,586	1,337,814	1,284,137
Total OPEB liability as a percentage of covered-employee payroll	19.91%	21.78%	21.27%	18.98%	17.82%	16.22%

**Notes to Schedule of Changes in the Utility's Total OPEB Liability and Related Ratios**

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

Changes in benefit terms:

There were no significant changes in benefit terms.

Changes in assumptions:

There were no significant changes in assumptions.

# **URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Schedule of Cash Receipts and Cash Disbursements – Budget and Actual

Year ended June 30, 2023

	<b>2023</b>		
	<b>Original and Final</b>	<b>Actual</b>	<b>Actual over (under) budget</b>
Cash receipts:			
Metered sales	\$ 11,861,599	11,750,082	(111,517)
Bulk and construction water sales	47,000	31,488	(15,512)
Water service hookup	263,670	160,825	(102,845)
Other service	12,500	9,155	(3,345)
Other:			
Collections for sewer districts	6,343,478	5,716,295	(627,183)
Taps	6,100	5,000	(1,100)
Meters and parts	227,950	152,457	(75,493)
Hydrant meter charge	10,000	(800)	(10,800)
Sewer collection fees	136,032	136,205	173
WET/Sales Taxes	1,004,324	787,884	(216,440)
Bacteriological samples	4,700	4,470	(230)
Late charges	31,000	27,535	(3,465)
Miscellaneous	125,000	76,722	(48,278)
Main reimbursements	105,000	71,064	(33,936)
Interest on investments	70,000	374,705	304,705
Trust receipts	70,000	60,180	(9,820)
Lease revenue	112,500	118,703	6,203
Solid Waste	2,676,468	2,665,960	(10,508)
Solid waste collect	30,600	31,146	546
Storm Water	2,490,002	2,470,946	(19,056)
Storm Water collect	33,576	33,866	290
Miscellaneous Non-Operating	7,500	25,554	18,054
Total other	13,484,230	12,757,892	(726,338)
Total cash receipts	\$ 25,668,999	24,709,442	(959,557)
Cash disbursements:			
Water purchases	\$ 5,743,918	5,683,160	(60,758)
Distribution operations:			
Personnel:			
Salaries	\$ 656,387	653,639	(2,748)
Part-time	39,000	17,272	(21,728)
FICA	53,197	50,849	(2,348)
Retirement	65,645	61,453	(4,192)
Group insurance	209,500	185,470	(24,030)
	1,023,729	968,683	(55,046)
Operations and maintenance:			
Telephone and communication	\$ 20,500	11,620	(8,880)
Bacteriological samples	20,668	15,707	(4,961)
Drafting supplies	2,500	931	(1,569)
Vehicle repair and maintenance	20,500	28,806	8,306
Buildings and grounds	181,500	134,116	(47,384)
Utility systems and structures	8,629,600	1,480,539	(7,149,061)
Inspections	75,000	800	(74,200)
New meters	266,760	217,848	(48,912)
Automotive equipment	60,000	52,409	(7,591)
Easements	2,500	—	(2,500)
Miscellaneous	2,500	—	(2,500)
	9,282,028	1,942,776	(7,339,252)
Total distribution operations	10,305,757	2,911,459	(7,394,298)

# **URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Schedule of Cash Receipts and Cash Disbursements – Budget and Actual

Year ended June 30, 2023

	<b>2023</b>		
	<b>Original and Final</b>	<b>Actual</b>	<b>Actual over (under) budget</b>
Distribution maintenance:			
Personnel:			
Salaries	\$ 435,153	407,323	(27,830)
FICA	33,289	30,462	(2,827)
Retirement	40,437	38,094	(2,343)
Group insurance	145,815	129,374	(16,441)
	<u>654,694</u>	<u>605,253</u>	<u>(49,441)</u>
Operations and maintenance:			
System maintenance	\$ 85,000	60,324	(24,676)
Minor equipment and tools	18,200	17,952	(248)
Main maintenance supplies	50,500	40,862	(9,638)
Repair maintenance, vehicles, and equipment	56,700	49,586	(7,114)
Miscellaneous contract work	15,000	30,554	15,554
Meter parts	7,500	6,722	(778)
Hydrants, valves, and parts	77,000	30,161	(46,839)
Miscellaneous	750	—	(750)
	<u>310,650</u>	<u>236,161</u>	<u>(74,489)</u>
Total distribution maintenance	<u>965,344</u>	<u>841,414</u>	<u>(123,930)</u>
Accounting and collection:			
Personnel:			
Salaries	\$ 286,500	292,418	5,918
Part-time	—	—	—
FICA	21,917	20,748	(1,169)
Retirement	27,046	26,677	(369)
Group insurance	108,776	124,126	15,350
	<u>444,239</u>	<u>463,969</u>	<u>19,730</u>
Operations and maintenance:			
Postage and shipping	\$ 130,600	150,554	19,954
Computer/Printing	310,825	192,316	(118,509)
Customer refunds	30,000	17,169	(12,831)
Remittances to sewer districts	6,342,853	5,687,567	(655,286)
Solid Waste remittances	2,676,468	2,658,154	(18,314)
Storm Water remittances	2,490,002	2,467,814	(22,188)
Sales tax remittances	1,013,744	764,173	(249,571)
Miscellaneous	1,000	100	(900)
	<u>12,995,492</u>	<u>11,937,847</u>	<u>(1,057,645)</u>
Total accounting and collection	<u>13,439,731</u>	<u>12,401,816</u>	<u>(1,037,915)</u>

# **URBANDALE WATER UTILITY**

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

## Schedule of Cash Receipts and Cash Disbursements – Budget and Actual

Year ended June 30, 2023

		<b>2023</b>	
		<b>Original and Final</b>	<b>Actual</b>
			<b>Actual over (under) budget</b>
General and administrative:			
Personnel:			
Salaries	\$	336,809	421,542
FICA		26,500	29,966
Retirement		111,139	98,563
Group insurance		68,682	74,611
		<u>543,130</u>	<u>624,682</u>
			<u>81,552</u>
Operations and maintenance:			
Liability insurance	\$	90,246	99,627
Professional fees		130,000	68,927
Dues, memberships, and subscriptions		13,000	12,221
Postage and shipping		2,650	2,474
Telephone		19,234	18,665
Training		11,000	6,003
Travel and conference expense		10,000	7,337
Office supplies and equipment		17,830	13,888
Utilities		13,000	12,334
Advertising and legal publications		2,000	2,014
Miscellaneous		13,300	12,437
Bank service charge		65,000	15,613
Trust disbursements		60,000	56,170
		<u>447,260</u>	<u>327,710</u>
			<u>(119,550)</u>
Total general and administrative		<u>990,390</u>	<u>952,392</u>
			<u>(37,998)</u>
2015 Water Revenue Refunding			
Debt Service - 2015 Capital Loan	\$	240,294	240,293
			(1)
2010 SRF Capital Loan:			
Debt Service - SRF Loan		83,160	83,160
			—
ASR		30,000	—
			<u>(30,000)</u>
Total Bond/Loan Expenditures		<u>353,454</u>	<u>323,453</u>
			<u>(30,001)</u>
Total cash disbursements		<u>31,798,594</u>	<u>23,113,694</u>
			<u>(8,684,900)</u>
Cash receipts over cash disbursements	\$	<u>(6,129,595)</u>	<u>1,595,748</u>
			<u>7,725,343</u>
Cash and cash equivalents at beginning of year			<u>9,973,219</u>
Cash and cash equivalents at end of year	\$		<u><u>11,568,967</u></u>

## URBANDALE WATER UTILITY

(A Component Unit of the City of Urbandale, Iowa)  
Urbandale, Iowa

### Reconciliation of Cash Receipts over Cash Disbursements to Change in Net Position

Year ended June 30, 2023

	<u>2023</u>
Cash receipts over (under) cash disbursements	\$ 1,595,748
Change in Accrued Revenue	(7,268,814)
Change in Accrued Expense	11,501,957
Reconciling Accruals	<u>(10,553)</u>
Total change in Net Position	\$ <u><u>5,818,338</u></u>



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance  
and Other Matters Based on an Audit of Financial Statements Performed in Accordance with  
*Government Auditing Standards***

To the Board of Trustees  
Urbandale Water Utility

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Urbandale Water Utility (Utility) as of and for the year ended June 30, 2023 and the related notes to the financial statements, and have issued our report thereon dated November 9, 2023.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Utility's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Utility's internal control. Accordingly, we do not express an opinion on the effectiveness of the Utility's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and responses as item 2023-001 that we consider to be a significant deficiency.



## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the financial statements of the Urbandale Water Utility are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Comments involving statutory and other legal matters about the Utility's operations for the year ended June 30, 2023, are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the Utility and are reported in Part II of the accompanying schedule of findings and responses. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

## **Urbandale Water Utility's Response to Finding**

*Government Auditing Standards* requires the auditor to perform limited procedures on the Utility's response to the finding identified in our audit and described in the accompanying schedule of findings and responses. The Utility's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Utility's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Utility's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

The image shows a handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Dubuque, Iowa  
November 9, 2023

**Part I: Findings Related to the Financial Statements:**

**SIGNIFICANT DEFICIENCY**

**2023-001 Segregation of Duties**

**Criteria** – Properly designed segregation of duties allow entities to initiate, authorize, record, process, and report financial data reliably in accordance with generally accepted accounting principles.

**Condition** - During our review of internal control, the existing procedures are evaluated in order to determine that incompatible duties, from a control standpoint, are not performed by the same employee. The Utility has a limited number of people having responsibility for certain accounting and financial duties.

**Cause/Effect** – With a limited number of office employees, segregation of duties is difficult. As a result, some of those aspects of internal control which rely upon an adequate segregation of duties are missing and misstatements may not have been prevented or detected on a timely basis in the normal course of operations.

**Recommendation** – We recognize that with a limited number of office employees, segregation of duties is difficult, and it may not be cost effective to employ additional persons for the purpose of segregating duties. However, the Utility should constantly be aware of this condition and realize that the concentration of duties and responsibilities in a limited number of individuals is not desirable from a control point of view.

**Response** – The Utility is aware of the situation and continues to segregate duties as much as possible.

**Part II: Other Findings Related to Statutory Reporting:**

**2023-IA-A Questionable Expenditures** - We noted no expenditures that fail to meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.

**2023-IA-B Travel Expense** - No expenditures of Utility money for travel expenses of spouses of Utility officials or employees were noted.

**2023-IA-C Business Transactions** - No business transactions between the Utility and its officials or employees were noted.

**2023-IA-D Bond Coverage** - Surety bond coverage of Utility officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure the coverage is adequate for current operations.

**Part II: Other Findings Related to Statutory Reporting (continued):**

**2023-IA-E Board Minutes** - No transactions were found that we believe should have been approved in the Board minutes but were not.

**2023-IA-F Deposits and Investments** - No instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa and the Utility's investment policy were noted.

**2023-IA-G Revenue Notes** - No instances of non-compliance with the revenue note provisions were noted.

**2023-IA-H Restricted Donor Activity** – No transactions were noted between the Utility, Utility officials, Utility employees and restricted donors in compliance with Chapter 68B of the Code of Iowa.