

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on October 13, 2020.

Board Members Present: John McCune and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: Phil Noah.

McCune moved, seconded by DeVries to approve the agenda as posted. Ayes: McCune, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by McCune to approve the September 10, 2020 Water Board Minutes as written. Ayes: McCune, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, DeVries. Nays: none. Motion carried

Des Moines Water Works – water	486,379.42
Urbandale Sanitary District – sewer	409,720.30
City of Urbandale – storm water	196,491.95
City of Urbandale – solid waste	188,269.08
Des Moines Water Works – debt service	89,378.17
Treasurer, State of Iowa – WET/sales taxes	84,255.00
Municipal Supply – meters, supplies	36,697.60
Urbandale W/H Sanitary Sewer District - sewer	25,641.69
GreenState Credit Union – sinking Payments	26,835.71
IPERS – contributions	17,093.11
Innovyze – InfoWater renewal	7,900.57
Don White & Son Sodding – WSI projects	7,900.00
Networks, Inc. – IT services	5,967.92
City of Urbandale – fuel	4,078.45
E.H. Wachs – trash pump, equipment part	3,759.01
MidAmerican Energy – utilities	3,607.16
Iowa One Call – locates	1,652.40
Mail Services – mail processing	9,614.60
Des Moines Water Works – lab analysis	975.00
Hallett Materials – repair supplies	941.36
Card Services – phone, supplies, repair parts	693.09
Des Moines Commercial Cleaning – janitor	640.00
State Hygienic Laboratory – lab analysis	625.00
Hach Company – sampling supplies	585.28
Core & Main – repair parts	541.60
CenturyLink – fiber optic	519.23
Pitney Bowes – meter rent	462.57
Boot Barn – clothing allowances	440.00
Quality Traffic Control – main repair	380.00
Central Iowa Ready Mix – repair supplies	316.00
Menards – supplies, tools	283.62
Pitney Bowes – meter supplies	282.60
Blackburn Mfg. Co. – locate flags	278.49

The Des Moines Register – publication	272.93
City of Urbandale – safety training	262.01
HQI Hydraulics – power unit service	250.00
ACME Tools – tools	248.00
UPHDM Occupational Medicine – testing	236.00
Xerox Financial Services – copier lease	177.50
Triplett Companies – office supplies	171.31
Arnold Motor Supply – automotive supplies	164.83
Urbandale Sanitary District – sewer exemption	160.00
Premier Office Equipment – printer maintenance	142.62
United Seeds, Inc. – repair supplies	134.50
Webspec Design – web services	120.00
CenturyLink – DSL	117.98
CenturyLink – communication	101.40
Logan Contractors Supply, Inc. – safety supplies	97.53
IDNR – water user fee	95.00
CEC – service	75.00
Cintas – mat service	70.00
Sheakley Workforce Mgmt. Services – admin. fee	60.00
Rapids Reproductions, Inc. – drafting supplies	41.50
Interstate All Battery – batteries	49.95
The UPS Store – shipping	42.58
Unity Point Clinic Occupational Medicine – testing	42.00
Premier Pest Services – pest control	39.00
The Home Depot – tools	23.94
U.S. Cellular – communication	23.54
Sheakley UniService, Inc. – September payroll	95,528.49
Sheakley UniService, Inc. – processing	387.96
Vantage Transfer Agents – contributions	15,886.41
Deposit refunds/overpayments	1,366.77
Tristar Benefit Administrators - premium	136.00
Des Moines Register – publication	116.54
Des Moines Register – subscription renewal	173.02
Mail Services – mail processing	393.13
Dental/vision	201.20
Premier Office Equipment – images	3.34
Sun Life & Health Insurance – premium	760.64
Supreme Lawn & Landscape – hydrant meter refund	1,719.75
U.S. Cellular – communication	163.02
Verizon – communication	160.04
Wellmark Blue Cross Blue Shield – premium	31,888.01

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The Distribution Manager reviewed a proposed Addendum to the Rules and Regulations that would allow the use of Pex Class 200 psi pipe in limited service line installations.

Following discussion, McCune moved, seconded by DeVries to adopt the Addendum as presented. Ayes: McCune, DeVries. Nays: none. Motion carried.

The Chairman and General Manager provided an update on bi-weekly meetings they are attending with Des Moines Water Works and West Des Moines Water Works with regard to regionalization.

The next regular meeting was set for November 10, 2020 at 4:30 p.m.

There being no further business, DeVries moved, seconded by McCune to adjourn at 5:06 p.m. Ayes: McCune, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman