

## Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on September 10, 2020.

Board Members Present: John McCune, Phil Noah, and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by Noah to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

During the Citizen's Forum John Hollebrands, 4217 86<sup>th</sup> Street, inquired about the green algae in the river. The General Manager stated he had been in contact with Des Moines Water Works regarding the green algae concerns in our source water. The algae counts were elevated for a short period and have since went back down.

Noah, moved, seconded by DeVries to approve the August 11, 2020 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve the August 24, 2020 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	484,462.15
Urbandale Sanitary District – sewer	469,378.59
City of Urbandale – storm water	197,445.53
City of Urbandale – solid waste	187,716.72
Des Moines Water Works – debt service	101,254.17
Treasurer, State of Iowa – WET/sales taxes	85,437.00
Waterford Landing, LLC – main reimbursement	52,162.58
Gateway Development, LLC – main reimbursement	32,200.00
Municipal Supply – meters, supplies	29,226.50
Urbandale W/H Sanitary Sewer District - sewer	27,991.09
GreenState Credit Union – sinking Payments	26,835.71
IPERS – contributions	17,324.91
Mail Services – mail processing	9,645.95
iWater, Inc. – annual maintenance	6,200.00
Networks, Inc. – IT services	5,833.56
Kelly Cortum, Inc. – main repair	5,600.00
MidAmerican Energy – utilities	4,047.86
Polk County Treasurer – property taxes	3,220.00
Hygienic Laboratory – lab analysis	1,605.00
Krishna Engineering – services	1,220.00
McClure Engineering – services	2,400.00
Core & Main – repair supplies	1,129.00
IAWA – dues	1,015.09
Central Iowa Ready Mix – repair supplies	936.00
Iowa One Call – locates	858.60
Treasurer, State of Iowa – unclaimed property	655.75
Des Moines Commercial Cleaning – janitor	640.00
CenturyLink – fiber optic	519.23

Card Services – phone, supplies, meeting expense	478.54
All Forms & Supplies, Ltd. – printing	461.47
Tesdell Electric – tower maintenance	374.50
The Home Depot – hydrant supplies	339.95
Home Depot Pro – sanitary supplies	321.57
Triplett Companies – office supplies	290.75
Technology by Design – alarm monitoring	276.00
Boot Barn – clothing allowances	192.76
Urbandale Sanitary District – sewer exemptions	190.00
Sheakley Workforce Mgmt. Services – FSA fee	180.00
Xerox Financial Services – copier lease	177.50
Premier Office Equipment – printer maintenance	177.06
Menards – hydrant supplies	155.35
Clive Power Equipment – equipment repair	131.86
Webspec Design – web services	120.00
CenturyLink – DSL	117.98
The UPS Store – shipping	100.42
First Medical Inc. – sanitary supplies	99.00
CenturyLink – communication	96.60
Logan Contractors Supply, Inc. – locate supplies	90.96
Premier Pest Services – pest control	78.00
Cintas – mat service	70.00
One Source – background check	49.30
ACME Tools – repair	48.70
Washer Systems of Iowa, Inc. – equipment supplies	38.61
U.S. Cellular – GPS communication	23.54
Arnold Motor Supply – small engine oil	13.55
Sheakley UniService, Inc. – August payroll	98,729.63
Sheakley UniService, Inc. – August processing	378.11
Vantage Transfer Agents – August contributions	15,855.07
Deposit Refunds/Overpayments	1,394.21
TriStar Benefit Administrators – Premium	136.00
The Home Depot Pro – sanitary supplies	135.15
Des Moines Register – publication	193.52
Des Moines Water Works – lab analysis	765.00
State Hygienic Laboratory – lab analysis	1,070.00
ICMA Retirement Corporation – plan fee	250.00
Klinger Paint Co. – hydrant paint	1,237.00
Mail Services – mail processing	310.99
Rapids Reproductions – toner	615.73
Sun Life & Health Insurance – premium	760.64
Cheyenne Harwell – refund irrigation meter	205.00
Clothing allowance	139.60
U.S. Cellular – communication	78.02
Verizon Wireless – communication	160.04
Wellmark Blue Cross Blue Shield – premium	31,888.01
Whyllie Manufacturing Co. – water wagon	10,386.00

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager and Distribution Manager reviewed the proposed 2021-2026 Capital Improvement Plan with the Board. Following discussion, Noah moved, seconded by DeVries to adopt the 2021-2026 Capital Improvement Plan as presented. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Distribution Manager reviewed proposals received for a heating and cooling system update. Following discussion, McCune moved, seconded by DeVries approving the proposal from Metro Heating and Cooling in the amount of \$32,235.00. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Chairman and General Manager provided an update on bi-weekly meetings they are attending with Des Moines Water Works and West Des Moines Water Works with regard to regionalization.

The next regular meeting was set for October 13, 2020 at 4:30 p.m.

There being no further business, DeVries moved, seconded by Noah to adjourn at 5:25 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman