

Urbandale Water Board Minutes

Board Member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on December 10, 2019.

Board Members Present: John McCune via phone, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by McCune to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

McCune, moved, seconded by Noah to approve the November 12, 2019 Water Board Minutes as written. Ayes: McCune, Noah. Pass: DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	205,636.61
Urbandale Sanitary District – sewer	272,257.58
City of Urbandale – storm water	187,506.87
City of Urbandale – solid waste	182,524.70
Des Moines Water Works – debt service	89,378.17
Cogsdale – annual support	55,973.73
Treasurer, State of Iowa – WET/sales taxes	38,503.00
Municipal Supply – meters, parts, supplies	37,092.60
First American Bank – sinking Payments	27,738.89
Urbandale W/H Sanitary Sewer District	18,460.27
City of Urbandale – FY19 audit fee	16,877.85
IPERS – contributions	16,223.22
Mail Services – mail processing	9,585.20
Homes Murphy – service fee	5,000.00
Liquid Engineering – tank cleaning	3,895.00
State Hygienic Laboratory – lab analysis	3,004.00
MidAmerican Energy – utilities	2,330.14
Networks, Inc. – IT services	2,328.55
Mid-American Glazing Systems – roof repair	2,000.00
Logan Contractors Supply, Inc. – saw	1,580.00
Hack Company	935.27
The Home Depot Pro – janitorial supplies	760.06
Des Moines Commercial Cleaning – janitor	640.00
Arnold Motor Supply – auto supplies	594.24
Central Iowa Ready Mix – repair supplies	589.00
Bonnie's Barricades – traffic signs	560.60
Urbandale Chamber of Commerce – membership	535.00
CenturyLink – fiber optic	519.05
Discount Tire – tires	236.00
Card Services – phone service	232.94
Murphy Tractor – service maintenance	200.00
Xerox Financial Services – copier lease	178.35
Boot Barn – clothing allowances	171.75

Triplett Companies – office supplies	163.04
Midwest Lock and Security – lock	135.00
Webspec Design – web services	120.00
United Rentals – repair supplies	106.00
City of Urbandale – fuel	105.08
Fastenal – safety supplies	104.98
CenturyLink – DSL	101.97
Urbandale Sanitary District – sewer exemption	100.00
CenturyLink – communication	96.30
The Home Depot – supplies	95.86
AWWA – dues	90.00
Premier Safety – clothing allowance	86.00
Cintas – mat service	70.00
The UPS Store – shipping	63.81
Sheakley Workforce Management Services – admin fee	60.00
Premier Pest Services – pest control	39.00
Hawkeye Truck Equipment – truck part	34.00
U.S. Cellular – communication	22.97
O’Reilly Auto Parts – shop supplies	12.48
Plumb Supply – test valve	9.36
Sheakley UniService – November payroll	90,466.81
Sheakley UniService – processing	361.26
Deposit Refunds/Overpayments	760.02
Petty Cash	73.30
A-One Geothermal – hydrant meter refund	1,654.91
Linhard Construction – hydrant meter refund	239.35
Urbandale Schools – hydrant meter refund	233.64
Vantage Transfer Agents – November contributions	14,915.55
J. Weber – travel reimbursement	142.68
Dental/Vision	256.80
All Forms & Supplies, Ltd. – printing	156.72
Tristar Benefit Administrators – December self-fund	136.00
City of Urbandale – fuel	1,040.92
Des Moines Register – publication	88.65
Mail Services – mail processing	447.60
Mid-American Glazing Systems – roof repair	28,050.00
Sun Life & Health Insurance – December premium	706.83
U.S. Cellular – communication	66.86
Verizon – communication	80.04
Wellmark Blue Cross Blue Shield – December Premium	32,335.25

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The Distribution Manager reviewed the 2020-1 Water System Improvements, 68th Street – Airline Avenue to Prairie Avenue, Prairie Avenue – 68th Street to 67th Street.

Following discussion, Noah moved, seconded by DeVries ordering construction of 2020-1 Water System Improvements, 68th Street – Airline Avenue to Prairie Avenue, Prairie Avenue – 68th Street to 67th Street for the Urbandale Water Utility, Urbandale, Iowa and fixing a date for Public Hearing February 11, 2020 at 12:00 p.m.

and taking bids February 10, 2020 at 10:00 a.m. in the Board Room of the Urbandale Water Utility, 3720 86th Street, Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Distribution Manager reviewed the 2020-2 Water System Improvements, Dennis Drive – 104th Street to 101st Street.

Following discussion, Noah moved, seconded by DeVries ordering construction of 2020-2 Water System Improvements, Dennis Drive – 104th Street to 101st Street for the Urbandale Water Utility, Urbandale, Iowa and fixing a date for Public Hearing February 11, 2020 at 12:15 p.m. and taking bids February 10, 2020 at 10:30 a.m. in the Board Room of the Urbandale Water Utility, 3720 86th Street, Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Chairman and General Manager provided an update on regionalization activities and meetings they have attended.

A consultant from McClure Engineering was in attendance and gave an update on the western regionalization study.

The next regular meeting was set for January 14, 2020 at 4:30 p.m.

The February meeting was set for February 11, 2020 at 12:00 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:47 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

Phil Noah: Board Member