

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:35 p.m. at the Water Utility office on October 8, 2019.

Board Members Present: John McCune and Phil Noah. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: Becky DeVries.

Noah moved, seconded by McCune to approve the agenda as posted. Ayes: McCune, Noah. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the September 12, 2019 Water Board Minutes as written. Ayes: McCune, Noah. Nays: none. Motion carried.

McCune moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Noah. Nays: none. Motion carried.

Des Moines Water Works – water	314,442.89
Urbandale Sanitary District – sewer	361,026.43
City of Urbandale – storm water	193,440.12
City of Urbandale – solid waste	185,381.45
Des Moines Water Works – debt service	88,910.01
Treasurer, State of Iowa – WET/sales taxes	74,999.00
Urbandale W/H Sanitary Sewer District	23,164.20
First American Bank – sinking Payments	27,738.89
IPERS – January contributions	16,312.09
Holbrook Construction Inc. – 2019-2 WSI	15,885.01
Networks, Inc. – IT services	14,910.02
Kingston Services – 2019-1 WSI	11,340.56
iWater, Inc. – Infra Map maintenance	6,200.00
MidAmerican Energy – utilities	2,877.94
Business Furniture Ware house – furniture	2,512.00
Ahlers & Cooney, P.C. – professional services	1,509.73
State Hygienic Laboratory – lab analysis	1,080.00
Des Moines Water Works – lab analysis	990.00
City of Urbandale – fuel	824.36
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
Hach Company – supplies	562.60
Card Services – phone, AWWA manual, training	562.11
CenturyLink – fiber optic	515.28
Pitney Bowes – meter rent	462.57
Municipal Supply – supplies	357.05
Pollardwater – supplies	350.73
Xerox Financial Services – copier lease	343.27
Core & Main – supplies	332.00
Triplett Companies – office supplies	259.88
Boot Barn – clothing allowances	251.76
Menards – supplies	187.06
Rapids Reproductions – drafting paper	150.55

Webspec Design – web services	120.00
CenturyLink – communication	96.00
Iowa DNR – water use fee	95.00
Cintas – mat services	70.00
Sheakley Workforce Management Services – FSA fee	60.00
Transit Works – GPS supplies	48.28
Urbandale Sanitary District – sewer exemption	40.00
Premier Pest Services – pest control	39.00
Plumb Supply – supplies	23.06
U.S. Cellular – GPS	22.96
Premier Office Equipment – Xerox images	4.96
Sheakley UniService, Inc. – September payroll	106,804.33
Sheakley UniService, Inc. – September processing	361.26
Deposit Refunds/Overpayments	378.24
Dental/Visual	150.00
Petty Cash	90.46
Vantage Transfer Agents – September contributions	15,020.06
Tristar Benefit Administrators – self fund	144.50
Cintas – mat service	70.00
Des Moines Register – publication	110.94
Des Moines Register – subscription renewal	173.02
Iowa One Call – August locates	1,569.60
R. Kerby – premium return	21.61
Mail Services – mail processing	8,987.90
Sun Life & Health Insurance – October premium	706.83
Municipal Pipe and Tool – hydrant meter refund	318.85
Pressure Point Cleaners – hydrant meter refund	363.55
IAAI – hydrant meter refund	246.17
Munro Construction – hydrant meter refund	195.71
Acterra Grove – hydrant meter refund	1,792.49
U.S. Cellular – communication	66.51
Verizon – communication	55.51
Wellmark Blue Cross Blue Shield – Oct. premium	34,125.66
Boot Barn – check reissue	284.47
G&L Clothing – check reissue	196.93

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed quotes for repair of the Utility’s roof with the Board.

Following discussion, McCune moved, seconded by Noah approving the quote from Mid American Glazing Systems in the amount of \$30,050.00. Ayes: McCune, Noah. Nays: none. Motion carried.

Becky DeVries arrived to the meeting at 4:46 P.M.

The Chairman and General Manager provided an update on regionalization activities and meetings they have attended.

The next regular meeting was set for November 12, 2019 at 4:30.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:10 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman