

## Urbandale Water Board Minutes

Board Member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on July 9, 2019.

Board Members Present: Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: John McCune

DeVries moved, seconded by Noah to approve the agenda as posted. Ayes: Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the June 18, 2019 Water Board Minutes as written. Ayes: Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	316,694.81
Urbandale Sanitary District – sewer	323,257.86
Des Moines Water Works – debt service	88,910.01
Treasurer, State of Iowa – WET/sales taxes	48,013.00
City of Urbandale – storm water	31,824.57
City of Urbandale – solid waste	28,019.60
Urbandale W/H Sanitary Sewer District	26,092.23
First American Bank – sinking funds	41,933.73
IPERS – January contributions	16,391.34
McClure Engineering Co. – engineering services	5,460.00
Iowa Department of Natural Resources – supply fee	4,855.56
MidAmerican Energy – utilities	3,675.15
NetWorks, Inc. – IT services	3,351.25
Telog – hydrant equipment	1,912.50
Municipal Supply – meter parts	1,230.00
State Hygienic Laboratory – lab analysis	1,080.00
City of Urbandale – fuel	810.09
Des Moines Commercial Cleaning – janitor	640.00
CenturyLink – fiber optic	515.28
Card Services – phone, oil, meeting expense	486.74
Menards – supplies	464.15
Pitney Bowes – meter lease	462.57
All Forms & Supplies, Ltd. – printing	411.91
Logan Contractor's Supply, Inc. - supplies	407.22
Xerox Financial Services – copier lease	166.31
Webspec Design – web services	120.00
CenturyLink – DSL	101.97
CenturyLink – communication	93.10
AWWA – dues	90.00
Urbandale Sanitary Sewer District – sewer exemption	90.00
Cintas – mat service	70.00
Sheakley Workforce Management Services – admin fee	60.00
Premier Pest Services – pest control	39.00

Premier Office Equipment – Xerox images	36.13
Batteries Plus Bulbs – batteries	31.85
G & L Clothing – allowances	25.20
U.S. Cellular – GPS	22.92
Arnold Motor Supply – oil	1.75
Sheakley UniService, Inc. – June payroll	95,634.11
Sheakley UniService, Inc. – processing	422.67
Deposit refunds/overpayments	507.18
Business Furniture Warehouse – office furniture	1,348.00
McClure Engineering – engineering services	5,680.00
Vantage Transfer Agents – June contributions	14,707.13
Flooring America – office flooring	10,000.00
Tristar Benefit Administrators – July self-fund	144.50
Holbrook Construction – 2019-2 WSI	73,851.10
Clothing allowance	44.90
Sun Life & Health Insurance – July premium	713.56
Wellmark Blue Cross Blue Shield – July premium	35,017.61
Klinger Paint Co. – hydrant maintenance	1,004.04
R.D. McKinney Plumbing – hydrant repair	9,525.00
Municipal Supply – repair supplies	1,703.20
Xerox Financial Services – copier lease	332.62

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager and Distribution Manager provided an update on the progress of various projects within the City.

The next regular meeting was set for August 13, 2019 at 4:30.

There being no further business, DeVries moved, seconded by Noah to adjourn at 4:48 p.m. Ayes: Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede                      Phil Noah: Board Member