

## Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on May 14, 2019.

Board Members Present: John McCune and Phil Noah. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: Becky DeVries.

Noah moved, seconded by McCune to approve the agenda as posted. Ayes: McCune, Noah. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the April 9, 2019 Water Board Minutes as written. Ayes: McCune, Noah. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah. Nays: none. Motion carried.

Des Moines Water Works – water	231,216.63
Urbandale Sanitary District – sewer	327,445.71
City of Urbandale – storm water	194,293.89
City of Urbandale – solid waste	170,862.63
Kingston Services – 2019-1 WSI	104,517.91
Des Moines Water Works – debt service	88,910.01
Treasurer, State of Iowa – WET/sales taxes	43,271.00
First American Bank – sinking funds	41,840.28
Urbandale W/H Sanitary District – sewer	26,052.72
Municipal Supply – meters, parts	20,614.80
IPERS – January contributions	16,590.31
Core & Main – parts	11,566.57
Ketzner Strategies – consulting	5,000.00
Networks, Inc. – IT services	2,467.50
MidAmerican Energy – utilities	2,359.17
G & L Clothing – allowances	1,611.06
ESRI – software maintenance	1,500.00
City of Urbandale – fuel	1,353.05
Central Iowa Ready Mix – supplies	1,162.50
Murphy Tractor – backhoe maintenance	855.20
Iowa DNR – operator renewals	720.00
Des Moines Commercial Cleaning – janitor	640.00
Card Services – phone, supplies	620.29
Menards – supplies	609.28
Triplett Companies – office supplies	565.44
CenturyLink – fiber optic	515.28
Bankers Trust – bank fee	500.00
All Forms & Supplies, Ltd. – printing	452.76
Blackburn Mfg. Co. – supplies	275.91
Arnold Motor Supply – supplies	221.52
City of Urbandale – safety training	151.20
Webspec Design – web services	120.00
Logan Contractors, Inc. – supplies	104.32

Des Moines Register – publication	103.43
CenturyLink – DSL	101.97
AWWA	90.00
CenturyLink – communication	89.90
Urbandale Sanitary Sewer District – sewer exemption	80.00
The UPS Store – shipping	76.35
Cintas – mat service	70.00
U.S. Cellular – communication	66.62
Unity Point Clinic-Occupational Medicine – testing	42.00
Premier Pest Services – pest control	39.00
Kness Signs – water salesman sign	38.00
Premier Office Equipment – Xerox images	34.89
UPHDM Occupational Medicine – testing	23.00
U.S. Cellular – communication	22.92
Sheakley UniService, Inc. – April payroll	93,217.27
Sheakley UniService, Inc. – processing	350.74
Vantage Transfer Agents – April contributions	15,259.84
Deposit Refunds/Overpayments	302.97
Dental/Visual	167.43
Tristar Benefit Administrators – May self-fund	144.50
CEC – tower maintenance	380.00
Dan’s Overhead Door – door maintenance	1,557.00
Des Moines Water Works – lab analysis	660.00
Home Depot – supplies	94.83
Iowa One Call – locates	536.40
Larry’s Window Cleaning – window cleaning	175.00
Mail Services – mail processing	9,137.98
Petty Cash	76.30
Sun Life & Health Insurance – May premium	721.03
U.S. Cellular – communication	90.09
Wellmark Blue Cross Blue Shield – May premium	35,230.82
Terri’s Frame Shop – framing	720.44

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, McCune moved, seconded by Noah to pass Resolution 2019-01 for Assessment Schedule 2019-01 for Water Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune, Noah. Nays: none. Motion carried.

The General Manager and Chairman provided an update on meetings with regard to regionalization.

The General Manager and Chairman provided an update on a meeting with McClure Engineering and several western suburbs. McClure Engineering outlined a proposal for developing a West Metro Regional Water Authority and provided an allocation of feasibility study costs for each community.

The General Manager provided a project cost update from McClure Engineering for the proposed Urbandale Water Treatment Facility.

The General Manager and Distribution Manager provided an update on the progress of various projects within the City.

The next regular meeting was set for June 18, 2019 at 4:30.

There being no further business, Noah moved, seconded by McCune to adjourn at 5:11 p.m. Ayes: McCune, Noah. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman