

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:32 p.m. at the Water Utility office on April 10, 2018.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the March 13, 2018 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	163,615.62
Urbandale Sanitary District – sewer	295,160.57
City of Urbandale – storm water	193,128.19
City of Urbandale – solid waste	171,176.53
Des Moines Water Works – debt service	89,010.70
First American Bank – sinking funds	41,630.88
Treasurer, State of Iowa – sales tax	31,800.00
Urbandale W/H Sanitary District – sewer	24,451.16
IPERS – contributions	22,128.38
Des Moines Water Works – FCS services, leak detection	15,675.79
MidAmerican Energy – utilities	2,726.56
Networks, Inc. – IT services	2,357.25
Hallett Materials – supplies	1,872.15
Bishop Engineering Company – 2018-1 WSI	1,800.00
Total Backflow Resources, Inc. – training	1,705.00
Central Iowa Ready Mix – supplies	1,269.13
City of Urbandale – fuel	1,215.74
Bonnies Barricades – traffic signs	1,073.80
Mail Services – mail processing	926.58
Quality Traffic Control – traffic signs	830.00
The Home Depot – supplies	806.48
Brick Gentry P.C. – services	768.83
Des Moines Commercial Cleaning – janitor	640.00
Discount Tire – tires	584.00
Municipal Supply – supplies	576.00
CenturyLink – fiber optic	502.00
Backflow Solutions Inc. – subscription	495.00
Pitney Bowes – meter lease	382.59
Xerox Financial Services – copier lease	328.64
CenturyLink – T-1 line	326.32
SupplyWorks – supplies	296.08
Triplett Companies – office supplies	281.87
Hawkeye Truck Equipment – light bar	225.00

Core & Main – supplies	191.00
Arnold Motor Supply – supplies	185.79
Menards – supplies	137.82
Webspec Design – web hosting	100.00
Urbandale Sanitary Sewer District – sewer exemption	80.00
Premier Office Equipment – Xerox images	71.91
Premier Pest Services – pest control	39.00
Xenia Rural Water – water	35.97
Vermeer Sales and Services Inc. – trailer part	35.00
Batteries Plus Bulbs – batteries	20.55
G & K Services – mat service	13.90
Sheakley UniService, Inc. – March payroll	134,715.26
Sheakley UniService, Inc. – March processing	841.70
Deposit Refunds/Overpayments	1,049.47
Petty Cash	221.01
Green Tech of Iowa – hydrant meter refund	492.67
Vantage Transfer Agents – contributions	19,354.01
ABL-Labs LLC – training	1,190.00
Pezzetti – hydrant meter refund	741.51
Tristar Benefit Administrators – premium	144.50
Des Moines Water Works – lab analysis	1,032.00
R. Gerleman – reimburse test fee	60.00
Iowa One Call – locates	280.80
Mail Services – mail processing	10,007.48
Networks, Inc. – IT services	1,800.00
Clothing allowance	17.41
Sun Life & Health Insurance – premium	694.27
A. Te Brink – reimburse test fee	60.00
U.S. Cellular – communication	66.43
Wellmark Blue Cross Blue Shield – premium	32,632.27

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The Distribution Manager reviewed the 2018-1 Water Systems Improvement Project with the Board.

Following discussion, McCune moved, seconded by DeVries ordering construction of 2018-1 Water Systems Improvements, Wilden Drive – 74th Street to 75th Street, Elm Drive – Wilden Drive to Roseland Drive, Intersection of Ashwood & Roseland Drive and fixing a date for Public Hearing May 9, 2018 at 4:30 p.m. and taking bids May 8, 2018 at 10:00 a.m. in the Board Room of the Urbandale Water Utility, 3720 - 86th Street, Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager provided an update on regionalization activities. The contract amount with FCS to facilitate Phase II of the Regional Governance Project is \$200,000.00. The Utility will be responsible for one-third of the fee. A schedule of workshop dates was provided.

The Distribution Manager provided an update on current projects.

The General Manager reported the Utility will be hosting on-site backflow certification training the week of April 23rd.

The next regular meeting is May 9, 2018.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:00 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman