

Urbandale Water Board Minutes

Board member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on February 13, 2018.

Board Members Present: John McCune via phone, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by Noah to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

McCune, moved, seconded by DeVries to approve the January 11, 2018 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	188,028.86
Urbandale Sanitary District – sewer	353,626.90
City of Urbandale – storm water	193,108.43
City of Urbandale – solid waste	171,612.93
Des Moines Water Works – debt service	89,010.70
Treasurer, State of Iowa – sales tax	50,127.00
Urbandale W/H Sanitary District – sewer	25,760.41
First American Bank – sinking funds	41,630.88
Des Moines Water Works – FCS services	16,087.99
IPERS – contributions	15,530.24
Municipal Supply – meters, repair supplies	10,476.07
Mail Services – mail processing	9,768.33
Brick Gentry P.C. – services	6,200.99
Varidesk LLC – office equipment	3,910.00
Networks, Inc. – IT services	3,793.80
MidAmerican Energy – utilities	3,425.26
Baker Electric – tower maintenance	1,647.53
City of Urbandale – fuel	1,316.98
CenturyLink – T-1 line	658.68
Des Moines Commercial Cleaning – janitor	640.00
Supplyworks – supplies	578.58
Quality Traffic Control – traffic signs	562.00
AWWA – dues	550.00
OPG-3, Inc. – Laserfiche support	533.00
Hallett Materials – supplies	529.20
CenturyLink – fiber optic	502.00
Des Moines Water Works – lab analysis	450.00
Discount Tire – tires	417.00
Arnold Motor Supply – automotive supplies	392.47
Hach Company – sampling supplies	387.77
Central Iowa Ready Mix – supplies	380.00
Home Depot – supplies	373.65
Des Moines Water Works – leak detection	336.00

Iowa One Call – locates	278.10
City of Urbandale – hearing tests	268.80
Rapids Reproductions – drafting supplies	228.03
All Forms & Supplies, Ltd. – printing	197.94
Sheakley UniService, Inc. – services	178.42
Larry’s Window Service – window cleaning	175.00
Xerox Financial Services – copier lease	164.32
Urbandale Sanitary District – sewer exemption	120.00
G & L Clothing – allowances	100.97
Iowa Section-AWWA – training	100.00
Webspec Design – hosting	100.00
Menards – supplies	88.09
Murphy Tractor – backhoe parts	76.34
IAMU – training	50.00
Premier Pest Services – pest control	39.00
Logan Contractors, Inc. – supplies	35.91
Premier Office Equipment – Xerox images	33.77
G & K Services – mat service	16.21
The UPS Store – shipping	12.71
Sheakley Pay Systems – payroll	94,898.82
Sheakley Pay Systems – processing	421.40
Deposit refunds/overpayments	3,807.43
ICAP – 2018 liability insurance	47,286.59
J & K Contracting – hydrant meter refund	1,116.25
Menards – check reissue	139.54
Correll – hydrant meter refund	1,066.17
CDB Utility Co. – hydrant meter refund	1,094.79
Vantage Transfer Agents – retirement contributions	13,202.19
Petty Cash	115.37
G & K Services – mat service	13.95
The Home Depot – supplies	84.75
ICMA Retirement Corporation – plan fee	250.00
Mail Services – mail processing	9,208.21
Unity Point Clinic – MUCCA Dues	40.00
Clothing Allowances	47.86
U.S. Cellular – communication	66.43
Wellmark Blue Cross Blue Shield – premium	30,065.85
Tristar Benefit Administrators – self fund	144.50
Iowa One Call – locates	348.30
Sun Life & Health Insurance – premium	694.27
J. Thomas – incentive	100.00

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the proposed Fiscal Year 2018-2019 Budget with the Board. Following discussion, DeVries moved, seconded by Noah approving the budget as presented. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager and Board Member, Phil Noah, updated the Board on meetings they have attended with regard to regionalization. The Draft Memorandum of Understanding is 60% complete. The next Central Iowa Regional Water Utility Meeting is scheduled for March 5, 2018.

The General Manager noted he would be attending the AWWA ACE Meeting in June.

The next regular meeting is March 13, 2018 at 4:30 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:13 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

Phil Noah: Board Member